

**Rescue Union School District**

**2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

Tuesday, June 25, 2019 - 6:30 p.m. Open Session

Rescue District Office Board Room

**DISTRICT MISSION**

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

<b>ITEM</b>	<b>ITEM DESCRIPTION</b>
<b>CALL TO ORDER:</b>	Board president will called the meeting to order at 6:35 p.m.
<b>ROLL CALL:</b>	✓Kim White, President ✓Stephanie Kent, Vice President ✓Tagg Neal, Clerk ✓Nancy Brownell, Member ✓Suzanna George, Member ✓Cheryl Olson, Superintendent and Board Secretary ✓Sean Martin, Assistant Superintendent of Business Services Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
<b>OPEN SESSION:</b>	Convene open session in the Board Room.
Welcome	The Board president will provide an introduction to Board meeting proceedings.
Flag Salute	Trustee Neal led the flag salute.
1. Adoption of Agenda  (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to re-sequence or table agenda topics.  Trustee George moved and Trustee Brownell seconded to approve the agenda as presented. The motion passed 5-0.
<b>PUBLIC COMMENTS:</b>	The Board received a brief overview from Information Technology Manger, Larry Garcia, regarding the new updated website for Rescue Union.
<b>BUSINESS AND FACILITIES ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
2. Resolution #19-21 PG&E – EV Fleet Program Easement at Rescue Elementary  (Supplement)  (Consideration for Action) Assistant Superintendent of Business Services	The Board will consider approval of Resolution #19-21 for the easement with PG&E for the EV Fleet Program infrastructure work.  Trustee Kent moved and Trustee Brownell seconded to approve Resolution #19-21, PG&E – EV Fleet Program Easement at Rescue Elementary. The motion passed 5-0.

<p>3. Adoption of 2019-2020 Budget (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The 2019-2020 budget provides the District with a budget to meet the goals and needs of the District. District administration recommends adoption of the 2019-2020 budget.</p> <p>Trustee George moved and Trustee Neal seconded to adopt the 2019-2020 budget. The motion passed 5-0.</p>
<p>4. Statement of Reasons for Assigned and Unassigned Reserves Above the State Recommended Minimum Level (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will consider approval of the Statement of Reasons for Assigned and Unassigned Reserves Above the State Recommended Minimum Level. Per Education Code Section 42127(a)(2)(B) school districts are required to include this statement with the presentation of the budget.</p> <p>Trustee George moved and Trustee Brownell seconded to approve the Statement of Reasons for Assigned and Unassigned Reserves Above the State Recommended Minimum Level. The motion passed 5-0.</p>
<p>5. Education Protection Account (EPA) Funds 2018-2019 and 2019-2020 (Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>Revenues from Proposition 30, <i>The Schools and Local Public Safety Protection Act of 2012</i>, are deposited into a state account called Education Protection Account (EPA). Proposition 30 requires that the use of EPA funds be determined by the governing Board.</p> <p>Trustee Brownell moved and Trustee George seconded to approve the EPA Funds 2018-2019 and 2019-2020. The motion passed 5-0.</p>
<b>GENERAL</b>	
<p>6. Local Control Accountability Plan (LCAP) (Supplement)</p> <p>(Consideration for Action) Superintendent</p>	<p>The Board will consider approval of the Local Control Accountability Plan for 2017-2020.</p> <p>Trustee Brownell moved and Trustee Kent seconded to approve the Local Control Accountability Plan for 2017-2020. The motion passed 5-0.</p>
<p>7. Public Hearing – Surplus Instructional Materials (Supplement)</p> <p>(Hearing/Consideration for Action) Assistant Superintendent of Business Services</p>	<p>In compliance with BP 3270, the District will:</p> <ul style="list-style-type: none"> <li>• Hold a public hearing regarding the disposal of surplus instructional materials. The public notice has been posted for the appropriate 60-day period.</li> </ul> <p style="margin-left: 40px;">OPEN PUBLIC HEARING: 7:05 CLOSE PUBLIC HEARING: 7:06</p> <ul style="list-style-type: none"> <li>• Consider action to declare items on the attached surplus list and dispose of by donation, destruction or sale</li> </ul> <p>Trustee George moved and Trustee Brownell seconded to approve the disposal of surplus instructional materials by donation, destruction or sale. The motion passed 5-0.</p>

<b>PERSONNEL:</b>	
8. Superintendent Contract (Supplement)  (Consideration for Action) Assistant Superintendent of Business Services	The Board will consider approval of the 2019-2022 Superintendent's contract.  Trustee Brownell moved and Trustee Neal seconded to approve the 2019-2022 Superintendent's contract. The motion passed 5-0.
9. Resolution #19-22 Reduction of Hours/Elimination of Positions Classified Personnel  (Supplement)  (Consideration for Action) Superintendent	Due to lack of work or lack of funds, certain services now being provided by the District must be reduced for the 2019-2020 school year. District Administration recommends approval of Resolution #19-22.  Trustee George moved and Trustee Brownell seconded to approve Resolution #19-22 Reduction of Hours/Elimination of Positions Classified Personnel. The motion passed 5-0.
<b>CONSENT AGENDA:</b>    (Consideration for Action)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items.  Item #10 pulled for separate vote Item #11 D pulled for modification and separate vote  Trustee George moved and Trustee Kent seconded to approve the balance of the Consent Agenda. The motion passed 5-0.
10. Board Meeting Minutes (Supplement)	Minutes of June 11, 2019 Regular Board Meeting.  Trustee Brownell moved and Trustee Neal seconded to approve the Minutes of the June 11, 2019 Regular Board Meeting. The motion passed 4-0 with 1 abstention. Ayes: Trustee Brownell, Neal, Kent and White Abstention: Trustee George
11. Personnel (Supplement)	Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.
A. Administrative Personnel  Employment:	Alisha Manzella, Psychologist, (1.0 FTE), Pleasant Grove/District Office, effective 7/1/19
B. Certificated Personnel  Employment:	Terri Courtwright, Teacher, (1.0 FTE), Pleasant Grove, effective 8/12/19 Ashley Crane, Teacher, (1.0 FTE), Lakeview, effective 8/12/19 Megan Ellis, Teacher, (1.0 FTE), Marina Village, effective 8/12/19 Megan Foster, Teacher, (1.0 FTE), Pleasant Grove, effective 8/12/19 Anna Knox, Teacher, (1.0 FTE), Green Valley, effective 8/12/19 Tara Lubic, Teacher, (1.0 FTE), Marina Village, effective 8/12/19

<p>Resignation:</p>	<p>Karen Magallanes, Teacher, (1.0 FTE), Jackson, effective 8/12/19  Joseph Malecke, Teacher, (1.0 FTE), Pleasant Grove, effective 8/12/19  Georgina McBee, Teacher, (1.0 FTE), Marina Village, effective 8/12/19  Jamie Olson, Teacher, (1.0 FTE), Marina Village, effective 8/12/19  Julie Parsley, Teacher, (1.0 FTE), Green Valley, effective 8/12/19  Anne Schreiber, Teacher, (1.0 FTE), Jackson, effective 8/12/19  Rebecca Butcher, temporary teaching assignment, (1.0 FTE), Green Valley, effective 8/12/19  Amanda Crowley, temporary teaching assignment, (.50 FTE), Marina Village, effective 8/12/19  Sara Dull, temporary teaching assignment, (1.0 FTE), Rescue, effective 8/12/19  Shannon Grover, temporary teaching assignment, (1.0 FTE), Jackson, effective 8/12/19  Kristen Morones, temporary teaching assignment, (.49 FTE), Rescue, effective 8/12/19  Catherine Mueller, temporary teaching assignment, (.49 FTE), Green Valley, effective 8/12/19  Carmen Glaister, Teacher, (1.0 FTE), Jackson, effective 6/30/19</p>
<p>C. Classified Management  Retirement:</p>	<p>Patrick Cahill, Transportation Director, (1.0 FTE), Transportation, effective 9/3/19</p>
<p>D. Classified Personnel  Employment:    Leave of Absence (LOA):    Resignation:    Dismissal:</p>	<p><del>Claudia Chavero, Itinerant Independence Facilitator, (.04 FTE), Green Valley, effective 7/8/19</del>  <del>Blandine Quinn, Itinerant Independence Facilitator, (.04 FTE), Green Valley, effective 7/8/19</del></p> <p>Raquel Aguayo, (LOA 100%), Bus Driver, Transportation, effective 8/14/19</p> <p>Amber Heinlein, School Secretary, (1.0 FTE), Marina Village, effective 6/14/19  Lisa Tomasello, School Secretary, (1.0 FTE), Pleasant Grove, effective 6/14/19</p> <p>Employee #2565, (.50 FTE), effective 5/30/19</p> <p>Trustee George moved to amend Item 11D Classified personnel by removing Chavero and Quinn from the agenda. Trustee Brownell seconded the motion. The motion passed 5-0.</p>
<p>12. Agreement for Legal Services  (Supplement)</p>	<p>The District desires to retain and engage the law firm of Lozano Smith to perform legal consulting services on the District's behalf.</p>
<p>13. PTC Sponsored Murals for Lake Forest School  (Supplement)</p>	<p>The Board will consider approval of the request by the Lake Forest PTC to paint two additional murals.</p>

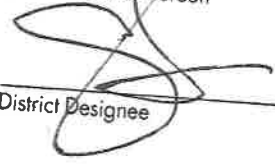
<p>14. Food Service Procurement Process RFP 2019-2020-01 (Supplement)</p>	<p>The Board will consider approval of the Food Service Procurement RFP – 2019-2020-01 contract awards:</p> <ul style="list-style-type: none"> <li>- <i>Big West Distribution</i> – Frozen Yogurt</li> <li>- <i>Francis Distributing</i> – Dairy</li> <li>- <i>Gold Star Foods</i> – Super-Co-op/Commodity Distribution, Commercial/Grocery Items, Produce and Juice</li> <li>- <i>Mission Linen Supply</i> – Linens</li> <li>- <i>P&amp;R Paper Supply</i> – Paper Products</li> </ul>
<p>15. Donations (Supplement)</p>	<p>The Board and District appreciate and accept the following donations:</p> <p><u>Food Service</u></p> <ul style="list-style-type: none"> <li>- \$500.00 from Eric and Shelley Maddox</li> </ul>
<p><b>CLOSED SESSION:</b></p>	<p>The Board may reconvene to closed session as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.</p>
<p><b>OPEN SESSION:</b></p>	<p>Reconvene open session</p>
<p><b>REPORT FROM CLOSED SESSION:</b></p>	<p>The Board president will report any action taken in closed session.</p>
<p><b>ADJOURNMENT:</b></p>	<p>Trustee Kent moved to adjourn the meeting at 7:13 p.m.</p>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESC Y OBJT GOAL	FUNC LC1	LOC2 L3 SCH T9MPS		
105492/00	ZWETSLOOT, ELYSE						
PV-191075	05/21/2019	SAMS CLUB - POOL PARTY 5TH GR	01-9428-0-4300-1110-1000-028-0000-98-000	NN			27.84
PV-191075	05/21/2019	SAMS CLUB - POOL PARTY 5TH GR	01-9428-0-4300-1110-1000-028-0000-98-000	NN			189.85
PV-191075	05/21/2019	TARGET - POOL PARTY 5TH GR	01-9428-0-4300-1110-1000-028-0000-98-000	NN			14.54
PV-191075	05/21/2019	DOLLAR TREE - POOL PARTY 5TH G	01-9428-0-4300-1110-1000-028-0000-98-000	NN			20.40
PV-191075	05/21/2019	SAFEWAY - POOL PARTY 5TH GR	01-9428-0-4300-1110-1000-028-0000-98-000	NN			30.17
PV-191075	05/21/2019	SAMS CLUB - POOL PARTY 5TH GR	01-9428-0-4300-1110-1000-028-0000-98-000	NN			254.89
		TOTAL PAYMENT AMOUNT		537.69 *			537.69

TOTAL BATCH PAYMENT	417,638.95 ***	0.00	417,638.95
TOTAL USE TAX AMOUNT	9.79		
TOTAL DISTRICT PAYMENT	417,638.95 ****	0.00	417,638.95
TOTAL USE TAX AMOUNT	9.79		
TOTAL FOR ALL DISTRICTS:	417,638.95 ****	0.00	417,638.95
TOTAL USE TAX AMOUNT	9.79		

Number of checks to be printed: 66, not counting voids due to stub overflows.  
 Number of zero dollar checks: 3, will be printed.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
 District Designee

6/10/19  
 Date



015 RESCUE UNION SCHOOL DISTRICT J25054  
0060 KJH 06\_14\_19

ACCOUNTS PAYABLE PRELIST  
BATCH: 0060 0060 KJH 06\_14\_19

APY500 L.00.12 06/12/19 16:17 PAGE 1  
<< Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESC Y OBJT GOAL	FUNC LC1 LOC2 L3 SCH T9MPS			
105664/00	TMP SERVICES INC						
196143	PO-191120	06/03/2019	47000				
			1 25-9013-0-6240-0000-8500-000-0000-00-000	NN F		41,108.84	41,166.84
			TOTAL PAYMENT AMOUNT	41,166.84 *			41,166.84
			TOTAL BATCH PAYMENT	41,166.84 ***		0.00	41,166.84
			TOTAL DISTRICT PAYMENT	41,166.84 ****		0.00	41,166.84
			TOTAL FOR ALL DISTRICTS:	41,166.84 ****		0.00	41,166.84

Number of checks to be printed: 1, not counting voids due to stub overflows.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
District Designee

6/18/19  
Date

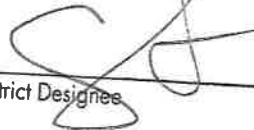


Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL	ABA num FUNC LC1	Account num LOC2 L3 SCH T9MPS	Liq Amt	Net Amount
			TOTAL DISTRICT PAYMENT		171,085.87	****	0.00	171,085.87
			TOTAL USE TAX AMOUNT		146.63			
			TOTAL FOR ALL DISTRICTS:		171,085.87	****	0.00	171,085.87
			TOTAL USE TAX AMOUNT		146.63			

Number of checks to be printed: 62, not counting voids due to stub overflows.  
 Number of zero dollar checks: 4, will be printed.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

District Designee



Date

6/24/19

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount	
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS					
101193/00	STAPLES ADVANTAGE							
195258	PO-190251	04/23/2019	3411677493	2	01-9427-0-4300-1110-1000-027-9000-97-000	NN P	57.85	57.85
195258	PO-190251	04/26/2019	3411956959	2	01-9427-0-4300-1110-1000-027-9000-97-000	NN P	202.87	202.87
195258	PO-190251	05/02/2019	3412708716	2	01-9427-0-4300-1110-1000-027-9000-97-000	NN P	134.93	134.93
195258	PO-190251	05/15/2019	3413913887	2	01-9427-0-4300-1110-1000-027-9000-97-000	NN F	964.35	964.04
195325	PO-190313	05/17/2019	3414088768	1	01-1100-0-4300-1110-1000-024-0000-94-000	NN P	554.15	554.15
	PV-191119	06/14/2019	3413913874		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-57.94
	PV-191119	06/14/2019	3413913877		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913878		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913879		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913880		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913881		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913882		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913883		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913884		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
	PV-191119	06/14/2019	3413913885		01-1100-0-4300-1110-1000-021-0000-91-000	NN		-2.12
TOTAL PAYMENT AMOUNT							1,836.82	*

005954/00 STATE DEPARTMENT OF JUSTICE

195168	PO-190102	06/05/2019	377204	1	01-0000-0-5812-0000-7400-504-0000-00-000	NN P	582.00	582.00
TOTAL PAYMENT AMOUNT							582.00	*

104464/00 SUMMITVIEW CHILD AND FAMILY

195585	PO-190569	05/31/2019	NPI1902950751	BARASSI	1	01-6512-0-5811-5770-3110-063-0000-00-000	N6 P	66.00	66.00
195585	PO-190569	05/31/2019	NPI1902950751	MORIN	1	01-6512-0-5811-5770-3110-063-0000-00-000	N6 P	132.00	132.00
195585	PO-190569	05/31/2019	NPI1902950751	VAN SICKLE	1	01-6512-0-5811-5770-3110-063-0000-00-000	N6 P	297.00	297.00
TOTAL PAYMENT AMOUNT							495.00	*	

103819/00 UEC AT CSUSB

195936	PO-190919	06/24/2019	CLOSE PER S.L.	1	01-1100-0-5200-1110-1000-099-0034-00-000	NN C	180.00	0.00
TOTAL PAYMENT AMOUNT							0.00	*

Pursuant to Rescue Union School District Policy, the El  
Dorado County Superintendent of Schools is hereby  
authorized and directed to issue individual warrants to the  
payees named hereon

  
District Designee 6/24/19  
Date

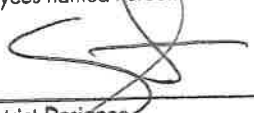
TOTAL BATCH PAYMENT	46,245.13	***	0.00	46,245.13
TOTAL USE TAX AMOUNT	61.06			
TOTAL DISTRICT PAYMENT	46,245.13	****	0.00	46,245.13
TOTAL USE TAX AMOUNT	61.06			
TOTAL FOR ALL DISTRICTS:	46,245.13	****	0.00	46,245.13
TOTAL USE TAX AMOUNT	61.06			

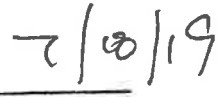
Number of checks to be printed: 30, not counting voids due to stub overflows.  
Number of zero dollar checks: 4, will be printed.

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL	ABA num FUNC LC1 LOC2 L3 SCH T9MPS	Account num	Liq Amt	Net Amount
100354 (CONTINUED)								
PV-191135	05/24/2019	WINCO - CARNIVAL		01-9420-0-4300-1110-1000-020-9000-90-000	NN			25.49
PV-191135	05/24/2019	MICHAELS- PBIS CRAFT		01-9420-0-4300-1110-1000-020-9000-90-000	NN			10.24
PV-191135	05/24/2019	SMARTNFINAL - SNOWCONES/PBIS		01-9420-0-4300-1110-1000-020-9000-90-000	NN			34.24
PV-191135	05/24/2019	SMARTNFINAL - SNOWCONES/PBIS		01-9420-0-4300-1110-1000-020-9000-90-000	NN			20.75
PV-191135	05/24/2019	WINCO - SNOWCONES		01-9420-0-4300-1110-1000-020-9000-90-000	NN			8.94
PV-191135	05/24/2019	WALMART - TESTING SUPPLIES		01-9420-0-4300-1110-1000-020-9000-90-000	NN			9.98
PV-191135	05/24/2019	WALMART - TESTING SUPPLIES		01-9420-0-4300-1110-1000-020-9000-90-000	NN			19.96
PV-191135	05/24/2019	WINCO - TESTING SNACKS		01-9420-0-4300-1110-1000-020-9000-90-000	NN			24.26
PV-191135	05/24/2019	SMARTNFINAL -TESTING GUM		01-9420-0-4300-1110-1000-020-9000-90-000	NN			77.41
PV-191135	05/24/2019	DOLLAR TREE - PROMOTION SUPPLI		01-9420-0-4300-1110-1000-020-9000-90-000	NN			16.16
		TOTAL PAYMENT AMOUNT				414.90 *		414.90
		TOTAL BATCH PAYMENT				206,667.71 ***	0.00	206,667.71
		TOTAL USE TAX AMOUNT				4.28		
		TOTAL DISTRICT PAYMENT				206,667.71 ****	0.00	206,667.71
		TOTAL USE TAX AMOUNT				4.28		
		TOTAL FOR ALL DISTRICTS:				206,667.71 ****	0.00	206,667.71
		TOTAL USE TAX AMOUNT				4.28		

Number of checks to be printed: 20, not counting voids due to stub overflows.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
District Designee

  
Date

015 RESCUE UNION SCHOOL DISTRICT J32262  
0001 KJH 07\_05\_19

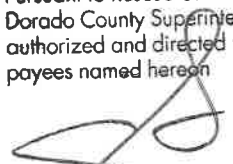
ACCOUNTS PAYABLE PRELIST  
BATCH: 0001 0001 KJH 07\_05\_19

APY500 L.00.12 07/02/19 15:28 PAGE 2  
<< Held for Audit >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD RESC Y OBJT GOAL	FUNC LC1 LOC2 L3 SCH T9MPS			
100001/00	VERIZON WIRELESS						
205153	PO-200151	07/10/2019	9832387908	JULY	1 01-0000-0-5901-0000-7600-081-0000-00-000 NN P	699.47	699.47
TOTAL PAYMENT AMOUNT						699.47 *	699.47
TOTAL BATCH PAYMENT					16,456.82 ***	0.00	16,456.82
TOTAL DISTRICT PAYMENT					16,456.82 ****	0.00	16,456.82
TOTAL FOR ALL DISTRICTS:					16,456.82 ****	0.00	16,456.82

Number of checks to be printed: 8, not counting voids due to stub overflows.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
District Designee

7/8/19  
Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT	GOAL FUNC LC1	LOC2 L3 SCH T9MPS	Liq	Amt	Net	Amount

105685/00 WENDELL BERGHUIS

PV-191139	04/29/2019	TRACK STARTING SERVICES - MV	01-9424-0-5806-1110-4200-024-0127-94-000	NY					62.50
		TOTAL PAYMENT AMOUNT			62.50 *				62.50

TOTAL BATCH PAYMENT	200,680.39 ***	0.00	200,680.39
TOTAL USE TAX AMOUNT	84.90		

TOTAL DISTRICT PAYMENT	200,680.39 ****	0.00	200,680.39
TOTAL USE TAX AMOUNT	84.90		

TOTAL FOR ALL DISTRICTS:	200,680.39 ****	0.00	200,680.39
TOTAL USE TAX AMOUNT	84.90		

Number of checks to be printed: 43, not counting voids due to stub overflows.  
 Number of zero dollar checks: 2, will be printed.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

District Designee

Date



7/9/19

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT	GOAL FUNC LC1	LOC2 L3 SCH T9MPS	Liq Amt	Net Amount	

105313/00	ELEVATOR TECHNOLOGY INC							
205044	PO-200076	07/01/2019	52905	JULY	1 01-8150-0-5806-0000-8110-085-0000-00-000	NN P	105.00	105.00
TOTAL PAYMENT AMOUNT						105.00 *		105.00

000232/00 PACIFIC GAS & ELECTRIC COMPANY

205158	PO-200156	07/15/2019	7293441539-8	JULY	1 01-0000-0-5540-0000-8200-020-0000-00-000	NN P	6,505.24	6,505.24
205158	PO-200156	07/15/2019	7293441539-8	JULY	1 01-0000-0-5540-0000-8200-020-0000-00-000	NN P	46.40	46.40
205158	PO-200156	07/15/2019	7293441539-8	JULY G	2 01-0000-0-5540-0000-8200-021-0000-00-000	NN P	32.38	32.38
205158	PO-200156	07/15/2019	7293441539-8	JULY	2 01-0000-0-5540-0000-8200-021-0000-00-000	NN P	6,525.42	6,525.42
205158	PO-200156	07/15/2019	7293441539-8	JULY	3 01-0000-0-5540-0000-8200-022-0000-00-000	NN P	485.54	485.54
205158	PO-200156	07/15/2019	7293441539-8	JULY	3 01-0000-0-5540-0000-8200-022-0000-00-000	NN P	13.81	13.81
205158	PO-200156	07/15/2019	7293441539-8	JULY	3 01-0000-0-5540-0000-8200-022-0000-00-000	NN P	21.77	21.77
205158	PO-200156	07/15/2019	7293441539-8	JULY	3 01-0000-0-5540-0000-8200-022-0000-00-000	NN P	5,645.89	5,645.89
205158	PO-200156	07/15/2019	7293441539-8	JULY	4 01-0000-0-5540-0000-8200-024-0000-00-000	NN P	136.14	136.14
205158	PO-200156	07/15/2019	7293441539-8	JULY G	4 01-0000-0-5540-0000-8200-024-0000-00-000	NN P	131.09	131.09
205158	PO-200156	07/15/2019	7293441539-8	JULY	4 01-0000-0-5540-0000-8200-024-0000-00-000	NN P	10,049.23	10,049.23
205158	PO-200156	07/15/2019	7293441539-8	JULY	5 01-0000-0-5540-0000-8200-026-0000-00-000	NN P	13,651.52	13,651.52
205158	PO-200156	07/15/2019	7293441539-8	JULY	7 01-0000-0-5540-0000-8200-028-0000-00-000	NN P	5,864.58	5,864.58
205158	PO-200156	07/15/2019	7293441539-8	JULY G	7 01-0000-0-5540-0000-8200-028-0000-00-000	NN P	54.12	54.12
205158	PO-200156	07/15/2019	7293441539-8	JULY	8 01-0000-0-5540-0000-8200-080-0000-00-000	NN P	1,290.20	1,290.20
205158	PO-200156	07/10/2019	CLOSE PER SEAN		9 13-5310-0-5540-0000-8200-000-0000-00-000	NN C	26,000.00	0.00
TOTAL PAYMENT AMOUNT						50,453.33 *		50,453.33

102998/00 WELLS FARGO FINANCIAL LEASING

205150	PO-200148	06/27/2019	603-0180815-000	JUL	1 01-0000-0-5690-1110-1000-081-0000-00-000	NN P	235.95	235.95
TOTAL PAYMENT AMOUNT						235.95 *		235.95

TOTAL BATCH PAYMENT 373,169.81 \*\*\* 0.00 373,169.81

TOTAL DISTRICT PAYMENT 373,169.81 \*\*\*\* 0.00 373,169.81

TOTAL FOR ALL DISTRICTS: 373,169.81 \*\*\*\* 0.00 373,169.81

Number of checks to be printed: 11, not counting voids due to stub overflows.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

District Designee

Date

7/10/19

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt		Net Amount	

102673/00	RAY MORGAN COMPANY								
	PV-191155	06/30/2019	2590583	01-1100-0-5633-1110-1000-024-0000-94-000	NN				9.60
	TOTAL PAYMENT AMOUNT								9.60 *


105688/00	SABRENE NEIDER								
	PV-191163	06/30/2019	REPLACE STL DTD CK #90387498	01-0000-0-9598-0000-0000-000-0000-00-000	NN				265.08
	PV-191163	06/30/2019	REPLACE STL DTD CK #90389817	01-0000-0-9598-0000-0000-000-0000-00-000	NN				8.67
	TOTAL PAYMENT AMOUNT								273.75 *

105000/00	SCHOOL STEPS INC								
	195465	PO-190447	06/30/2019	CLOSE PER J.K.	1 01-6500-0-5806-5750-1130-021-8000-00-000	N6 C	44,240.00		0.00
	195703	PO-190691	06/30/2019	CLOSE PER J.K.	1 01-6500-0-5806-5770-3140-063-0000-00-000	N6 C	44,047.50		0.00
	195713	PO-190693	06/30/2019	CLOSE PER J.K.	1 01-6500-0-5806-5770-1180-063-0000-00-000	N6 C	25.00		0.00
	195711	PO-190695	06/30/2019	CLOSE PER J.K.	1 01-6512-0-5811-5770-3110-063-0000-00-000	N6 C	21,285.00		0.00
	TOTAL PAYMENT AMOUNT								0.00 *

101193/00	STAPLES ADVANTAGE								
	195137	PO-190030	06/28/2019	3417741941	1 01-0000-0-4300-0000-7200-080-0000-00-000	NN F	432.51		55.28
	196155	PO-191134	06/15/2019	3416843446	1 01-3010-0-4300-1110-1000-086-0000-00-000	NN P	137.44		137.44
	196155	PO-191134	06/22/2019	3417369322	1 01-3010-0-4300-1110-1000-086-0000-00-000	NN P	32.16		32.16
	196155	PO-191134	06/18/2019	3416955627	1 01-3010-0-4300-1110-1000-086-0000-00-000	NN P	3.16		3.16
	196155	PO-191134	06/15/2019	3416843449	1 01-3010-0-4300-1110-1000-086-0000-00-000	NN P	5.56		5.56
	196155	PO-191134	06/15/2019	3416843449	1 01-3010-0-4300-1110-1000-086-0000-00-000	NN F	21.88		21.88
		PV-191157	06/22/2019	3417369321	01-1100-0-4300-1110-1000-024-0000-94-000	NN			-38.17
	TOTAL PAYMENT AMOUNT								217.31 *

104464/00	SUMMITVIEW CHILD AND FAMILY								
	195585	PO-190569	06/30/2019	CLOSE PER J.K.	1 01-6512-0-5811-5770-3110-063-0000-00-000	N6 C	5,111.20		0.00
	TOTAL PAYMENT AMOUNT								0.00 *

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
District Designee 7/11/19  
Date


TOTAL BATCH PAYMENT	44,477.91 ***	0.00	44,477.91
TOTAL USE TAX AMOUNT	20.26		
TOTAL DISTRICT PAYMENT	44,477.91 ****	0.00	44,477.91
TOTAL USE TAX AMOUNT	20.26		
TOTAL FOR ALL DISTRICTS:	44,477.91 ****	0.00	44,477.91
TOTAL USE TAX AMOUNT	20.26		

Number of checks to be printed: 27, not counting voids due to stub overflows.  
Number of zero dollar checks: 9, will be printed.

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef		
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS				Liq Amt	Net Amount		
102582 (CONTINUED)										
205147	PO-200145	06/25/2019	388749814	JULY	SUPPLY/FREIGHT	3	01-1100-0-5633-1110-1000-020-0000-90-000	NN P	10.71	10.71
205152	PO-200150	06/25/2019	388749814	JULY		1	01-0000-0-5690-0000-7200-081-0000-00-000	NN P	221.07	221.07
205152	PO-200150	06/25/2019	388749814	JULY		2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	1,334.96	1,334.96
205152	PO-200150	06/25/2019	388749814	JULY		2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	425.78	425.78
205152	PO-200150	06/25/2019	388749814	JULY		2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	440.66	440.66
205152	PO-200150	06/25/2019	388749814	JULY	PROP DAMAGE	2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	68.79	68.79
205152	PO-200150	06/25/2019	388749814	JULY	PROP DAMAGE	2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	101.36	101.36
205152	PO-200150	06/25/2019	388749814	JULY	PROP DAMAGE	2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	167.38	167.38
TOTAL PAYMENT AMOUNT							3,495.93 *		3,495.93	
TOTAL BATCH PAYMENT							8,346.90 ***	0.00	8,346.90	
TOTAL DISTRICT PAYMENT							8,346.90 ****	0.00	8,346.90	
TOTAL FOR ALL DISTRICTS:							8,346.90 ****	0.00	8,346.90	

Number of checks to be printed: 6, not counting voids due to stub overflows.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
 District Designee

7/15/19  
 Date



Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt		Net Amount	

001293/00 ZEP SALES & SERVICE

195051	PO-190074	06/30/2019	Close Per P Cahill	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN	C	970.34	0.00
TOTAL PAYMENT AMOUNT								0.00 *	0.00

TOTAL BATCH PAYMENT	55,027.10 ***	0.00	55,027.10
TOTAL USE TAX AMOUNT	1.67		

TOTAL DISTRICT PAYMENT	55,027.10 ****	0.00	55,027.10
TOTAL USE TAX AMOUNT	1.67		

TOTAL FOR ALL DISTRICTS:	55,027.10 ****	0.00	55,027.10
TOTAL USE TAX AMOUNT	1.67		

Number of checks to be printed: 18, not counting voids due to stub overflows.  
 Number of zero dollar checks: 43, will be printed.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon



District Designee

7/18/19  
 Date

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL	ABA num FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
-----									
105173/00	AMAZON CAPITAL SERVICES								
195855	PO-190833	06/30/2019	16LY-LQ41-1WPL	1	01-0842-0-4360-0000-3600-083-0000-00-000	YN P	29.95	29.95	
195855	PO-190833	06/30/2019	16LY-LQ41-1WPL	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN P	701.53	701.53	
195855	PO-190833	06/30/2019	1MQV-4J9G-J6D4	1	01-0842-0-4360-0000-3600-083-0000-00-000	YN P	2,102.03	2,102.03	
195855	PO-190833	06/30/2019	1MQV-4J9G-J6D4	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN F	2,849.13	2,050.80	
TOTAL PAYMENT AMOUNT							4,884.31 *	4,884.31	
TOTAL USE TAX AMOUNT							154.57		

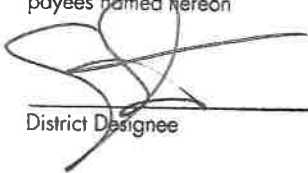
000042/00 CALIFORNIA DEPARTMENT OF TAX

PV-191176	06/30/2019	ROUND DOLLARS		01-0000-0-4300-0000-7200-080-0000-00-000	NN		0.88		
PV-191176	06/30/2019	04/01/19-06/30/19		01-0000-0-9512-0000-0000-000-0000-00-000	NN		88.28		
PV-191176	06/30/2019	ACCT#101-282893		01-0816-0-9512-0000-0000-000-0000-00-000	NN		29.85		
PV-191176	06/30/2019	Q4		01-0840-0-9512-0000-0000-000-0000-00-000	NN		51.29		
PV-191176	06/30/2019	USE TAX		01-0842-0-9512-0000-0000-000-0000-00-000	NN		186.03		
PV-191176	06/30/2019	USE TAX		01-1100-0-9512-0000-0000-000-0000-00-000	NN		101.73		
PV-191176	06/30/2019	USE TAX		01-3010-0-9512-0000-0000-000-0000-00-000	NN		30.92		
PV-191176	06/30/2019	USE TAX		01-6500-0-9512-0000-0000-000-0000-00-000	NN		37.42		
PV-191176	06/30/2019	USE TAX		01-8150-0-9512-0000-0000-000-0000-00-000	NN		111.59		
PV-191176	06/30/2019	USE TAX		01-9054-0-9512-0000-0000-000-0000-00-000	NN		2,054.38		
PV-191176	06/30/2019	USE TAX		01-9421-0-9512-0000-0000-000-0000-00-000	NN		102.90		
PV-191176	06/30/2019	USE TAX		01-9424-0-9512-0000-0000-000-0000-00-000	NN		19.11		
PV-191176	06/30/2019	USE TAX		01-9426-0-9512-0000-0000-000-0000-00-000	NN		134.23		
PV-191176	06/30/2019	USE TAX		01-9427-0-9512-0000-0000-000-0000-00-000	NN		76.08		
PV-191176	06/30/2019	USE TAX		01-9428-0-9512-0000-0000-000-0000-00-000	NN		60.36		
PV-191176	06/30/2019	USE TAX		01-9494-0-9512-0000-0000-000-0000-00-000	NN		109.12		
PV-191176	06/30/2019	USE TAX		01-9496-0-9512-0000-0000-000-0000-00-000	NN		23.92		
PV-191176	06/30/2019	SALES/USE TAX		13-5310-0-9513-0000-0000-000-0000-00-000	NN		16.91		
TOTAL PAYMENT AMOUNT							3,235.00 *	3,235.00	

005996/00 FEDEX

PV-191177	06/30/2019	6-604-84911 BROKEN	ELMO SHIPPI	01-0816-0-5902-0000-2490-120-0000-00-000	NN		53.88		
TOTAL PAYMENT AMOUNT							53.88 *	53.88	

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

  
District Designee

7/18/19  
Date

TOTAL BATCH PAYMENT	8,173.19 ***	0.00	8,173.19
TOTAL USE TAX AMOUNT	154.57		
TOTAL DISTRICT PAYMENT	8,173.19 ****	0.00	8,173.19
TOTAL USE TAX AMOUNT	154.57		
TOTAL FOR ALL DISTRICTS:	8,173.19 ****	0.00	8,173.19
TOTAL USE TAX AMOUNT	154.57		

Number of checks to be printed: 3, not counting voids due to stub overflows.

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt		Net Amount
<b>102326/00 SIERRA BUILDING SYSTEMS</b>								
196085	PO-191063	07/11/2019	8720	1 35-0000-0-6240-0000-8500-024-1032-00-000	NN P	3,013.00		3,013.00
TOTAL PAYMENT AMOUNT						3,013.00 *		3,013.00
<b>101385/00 SITEONE LANDSCAPE SUPPLY LLC</b>								
205030	PO-200017	07/11/2019	92905529-001	1 01-0000-0-4300-0000-8210-084-0000-00-000	NN P	230.30		230.30
205030	PO-200017	07/08/2019	92814539-001	1 01-0000-0-4300-0000-8210-084-0000-00-000	NN P	109.66		109.66
205030	PO-200017	07/09/2019	92831307-001	1 01-0000-0-4300-0000-8210-084-0000-00-000	NN P	51.48		51.48
TOTAL PAYMENT AMOUNT						391.44 *		391.44
<b>102244/00 SUN LIFE FINANCIAL</b>								
	PV-200008	07/16/2019	203027 AUG EMP LIFE	01-0000-0-3901-0000-2700-081-0000-00-000	NN			338.20
	PV-200008	07/16/2019	203027 AUG EMP AD&D	01-0000-0-3901-0000-2700-081-0000-00-000	NN			32.30
	PV-200008	07/16/2019	203027 AUG DEP LIFE	01-0000-0-9582-0000-0000-000-0000-00-000	NN			2.20
TOTAL PAYMENT AMOUNT						372.70 *		372.70
<b>104986/00 TPX COMMUNICATIONS</b>								
205154	PO-200152	07/09/2019	118826571-0 JULY	1 01-0000-0-5901-0000-7600-081-0000-00-000	NN P	1,353.23		1,353.23
205154	PO-200152	07/09/2019	118826571-0 JULY ADJ	1 01-0000-0-5901-0000-7600-081-0000-00-000	NN M	-246.04		-246.04
TOTAL PAYMENT AMOUNT						1,107.19 *		1,107.19
<b>100780/00 TRUE VALUE HARDWARE</b>								
205031	PO-200078	07/17/2019	947581	1 01-0000-0-5610-0000-8210-084-0000-00-000	NN P	114.00		114.00
205069	PO-200082	07/18/2019	948004	1 01-8150-0-4300-0000-8110-085-0000-00-000	NN P	638.02		638.02
TOTAL PAYMENT AMOUNT						752.02 *		752.02
<b>100001/00 VERIZON WIRELESS</b>								
	CL-190014	07/10/2019	9832387908 JUNE	01-0000-0-5901-0000-7600-081-0000-00-000	NN F	699.47		699.47
TOTAL PAYMENT AMOUNT						699.47 *		699.47
TOTAL BATCH PAYMENT						53,991.46 ***	0.00	53,991.46
TOTAL USE TAX AMOUNT						0.94		
TOTAL DISTRICT PAYMENT						53,991.46 ****	0.00	53,991.46
TOTAL USE TAX AMOUNT						0.94		
TOTAL FOR ALL DISTRICTS:						53,991.46 ****	0.00	53,991.46
TOTAL USE TAX AMOUNT						0.94		

Pursuant to Rescue Union School District Policy, the [ ]  
Dorado County Superintendent of Schools is hereby  
authorized and directed to issue individual warrants to the  
payees named hereon

  
District Designee \_\_\_\_\_ Date \_\_\_\_\_

Number of checks to be printed: 25, not counting voids due to stub overflows.  
Number of zero dollar checks: 2, will be printed.

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt	Net Amount	
000491/00	US POSTMASTER							
	PV-200012 07/30/2019	4 ROLLS OF POSTAGE STAMPS		01-1100-0-5902-1110-1000-021-0000-91-000 NN			220.00	
		TOTAL PAYMENT AMOUNT		220.00 *			220.00	

TOTAL BATCH PAYMENT	376,900.77 ***	0.00	376,900.77
TOTAL USE TAX AMOUNT	2.17		
TOTAL DISTRICT PAYMENT	376,900.77 ****	0.00	376,900.77
TOTAL USE TAX AMOUNT	2.17		
TOTAL FOR ALL DISTRICTS:	376,900.77 ****	0.00	376,900.77
TOTAL USE TAX AMOUNT	2.17		

Number of checks to be printed: 33, not counting voids due to stub overflows.  
 Number of zero dollar checks: 2, will be printed.

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon.

Cheryl Olson 8/1/19  
 District Designee Date

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
191136	AMAZON CAPITAL SERVICES INC	Summer Program Supplies	348.54	DISTRICTWIDE SERVICES
191138	AMAZON CAPITAL SERVICES INC	PE Supplies Summer Program	63.19	DISTRICTWIDE SERVICES
191130	AMERICAN RIVER SPEECH	AAC Evaluation	1,200.00	DISTRICTWIDE SERVICES
191131	AMERICAN RIVER SPEECH	AAC Evaluation	1,700.00	DISTRICTWIDE SERVICES
191132	AMERICAN RIVER SPEECH	Speech Services	400.00	DISTRICTWIDE SERVICES
191135	BANK OF AMERICA		526.32	Transportation
191128	ESGI LLC	ESGI - JennyRiley & LynnScales	368.00	DISTRICTWIDE SERVICES
191139	FERN SCHUMER	Books for Summer Program	157.66	DISTRICTWIDE SERVICES
191133	NASN	Nurses Association Renewal	225.23	DISTRICTWIDE SERVICES
191129	ORANGE COUNTY DEPT OF EDUCATIO	GLAD Training	1,500.00	DISTRICTWIDE SERVICES
191137	SCHOLASTIC TEACHER STORE	Books for Summer Program	96.41	DISTRICTWIDE SERVICES
191134	STAPLES ADVANTAGE	Teacher Supplies Summer Progra	200.20	DISTRICTWIDE SERVICES
191140	TRUE VALUE HARDWARE	JOHN DEERE 3033R TRACTOR	31,703.65	Maintenance
		TOTAL FUND	38,489.20	
		TOTAL DISTRICT	38,489.20	

FUND		AMOUNT
01	GENERAL FUND	38,489.20
	TOTAL DISTRICT	38,489.20

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200007	A-Z BUS SALES INC		422,326.51	Transportation
200073	A-Z BUS SALES INC		8,000.00	Transportation
200072	ABE ARENS BROTHERS		3,000.00	Transportation
200071	ABSOLUTE AUTO GLASS		2,000.00	Transportation
200184	ACCELERATE LEARNING INC	Stemscopes Renewal	21,408.10	DISTRICTWIDE SERVICES
200019	ACER LANDSCAPE MATERIALS INC		2,000.00	Operations
200136	ACSA	MEMBERSHIP DUES	13,140.00	DISTRICTWIDE SERVICES
200029	ADM SCREENING		700.00	Transportation
200182	AERIES SOFTWARE	License & Support Renewal	9,988.00	DISTRICTWIDE SERVICES
200023	AIR FILTER SUPPLY		2,600.00	Maintenance
200034	AIR GAS		500.00	Transportation
200121	ALL STAR RENTS		800.00	Operations
200070	ALLDATA LLC		975.00	Transportation
200012	AMAZON CAPITAL SERVICES INC	Supplies	2,145.00	Lakeview
200024	AMAZON CAPITAL SERVICES INC		5,000.00	Operations
200030	AMAZON CAPITAL SERVICES INC	Open PO for School Supplies	1,000.00	Jackson School
200069	AMAZON CAPITAL SERVICES INC		3,000.00	Transportation
200128	AMAZON CAPITAL SERVICES INC	Summer Program Supplies	97.07	DISTRICTWIDE SERVICES
200133	AMAZON CAPITAL SERVICES INC	DO OFFICE SUPPLIES 19/20	1,000.00	DISTRICTWIDE SERVICES
200165	AMAZON CAPITAL SERVICES INC	Misc School Tech Supplies	1,895.54	DISTRICTWIDE SERVICES
200181	AMAZON CAPITAL SERVICES INC	Chromebook Labels	44.81	DISTRICTWIDE SERVICES
200210	AMAZON CAPITAL SERVICES INC	misc tech supplies	214.27	DISTRICTWIDE SERVICES
200217	AMAZON CAPITAL SERVICES INC	PG AVID BINDERS	2,852.74	DISTRICTWIDE SERVICES
200220	AMAZON CAPITAL SERVICES INC	Open Order for supplies	500.00	Marina Village School
200224	AMAZON CAPITAL SERVICES INC	Supplies	5,000.00	Rescue School
200231	AMAZON CAPITAL SERVICES INC	Blanket PO 19-20	5,000.00	Pleasant Grove Middle School
200236	AMAZON CAPITAL SERVICES INC	Open PO	2,145.00	Lakeview
200271	AMAZON CAPITAL SERVICES INC	Open Supply	1,000.00	Green Valley School
200160	APPLE COMPUTER INC	5 iPads -Teacher's Doc Cameras	1,628.39	DISTRICTWIDE SERVICES
200225	ARNOLD'S FOR AWARDS	name plates	77.22	Rescue School
200270	ARNOLD'S FOR AWARDS	Award Engraving	60.00	Green Valley School
200170	AVID CENTER	AVID Program Fees	4,559.00	DISTRICTWIDE SERVICES
200035	BANK OF AMERICA		160.00	Transportation
200088	BANK OF AMERICA	OPEN PO FOR SAMS CLUB	200.00	Maintenance
200167	BANK OF AMERICA	CASTO WORKSHOP - LUKE ROGERS	450.00	DISTRICTWIDE SERVICES
200175	BANK OF AMERICA	Summer Program BBQ	302.80	DISTRICTWIDE SERVICES
200207	BANK OF AMERICA		310.81	Maintenance
200226	BANK OF AMERICA	Sam Club Paper Order	1,286.14	Jackson School
200197	BENCHMARK EDUCATION CO. LLC	Jackson- gr K & 1 Decodables	608.11	DISTRICTWIDE SERVICES
200198	BENCHMARK EDUCATION CO. LLC	GV - Decodables (Schwery)	114.76	DISTRICTWIDE SERVICES
200199	BENCHMARK EDUCATION CO. LLC	LV - gr K & 1 Decodables	608.11	DISTRICTWIDE SERVICES
200200	BENCHMARK EDUCATION CO. LLC	LF -Decodables & new 1st TEs	1,556.20	DISTRICTWIDE SERVICES
200201	BENCHMARK EDUCATION CO. LLC	Resuce - New 2nd Grade TEs	2,434.58	DISTRICTWIDE SERVICES
200202	BENCHMARK EDUCATION CO. LLC	R - Decodables & new 2nd TEs	1,004.93	DISTRICTWIDE SERVICES
200068	BIG O TIRES		2,000.00	Transportation
200126	BLACKBOARD INC	Mass Notifications - Renewal	10,838.65	DISTRICTWIDE SERVICES
200239	BLICK ART MATERIALS	Water Color Paper	399.20	Jackson School
200081	BLUELINE RENTAL LLC		1,500.00	Maintenance
200111	BROOKCREST WATER COMPANY LLC		7,000.00	Operations
200066	BUS WEST-LA FREIGHTLINER		18,900.00	Transportation
200109	C.A.S.H.		450.00	Maintenance

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200177	CALIFORNIA DESIGN WEST	ARCHITECTURAL SVC TRANSP EV	17,000.00	DISTRICTWIDE SERVICES
200158	CALIFORNIA SINGLE PLY INC	DO ROOF REPLACEMENT	38,900.00	DISTRICTWIDE SERVICES
200142	CALSTRS/ JEM RESOURCE	OPEN PO 19/20 403b ADMIN	2,000.00	DISTRICTWIDE SERVICES
200183	CAMBium LEARNING GROUP	DIBELS	4,896.65	DISTRICTWIDE SERVICES
200149	CANON FINANCIAL SERVICES INC	OPEN PO COPIER LEASE MV 19/20	5,720.00	DISTRICTWIDE SERVICES
200028	CAPITOL CLUTCH AND BRAKE INC		12,000.00	Transportation
200010	CARROT-TOP INDUSTRIES INC.	California Flag	122.96	Lakeview
200135	CASBO	SUBSCRIPTION DUES	2,000.00	DISTRICTWIDE SERVICES
200131	CATAPULT K12	Website Hosting & Tech Support	5,702.40	DISTRICTWIDE SERVICES
200269	CATAPULT K12	Catapult Intranet Site	1,493.00	DISTRICTWIDE SERVICES
200008	CDW-G	Printer for A-wing	405.66	Lakeview
200127	CDW-G	Memory, Projectors, Tablet Sta	4,630.63	DISTRICTWIDE SERVICES
200221	CDW-G	Promethean Power Supply Unit	37.25	DISTRICTWIDE SERVICES
200237	CDW-G	Rescue Gr 1 chromebooks	9,308.34	DISTRICTWIDE SERVICES
200065	CELL ENERGY INC		2,000.00	Transportation
200108	CELL ENERGY INC		500.00	Maintenance
200110	CELL ENERGY INC		500.00	Operations
200033	CENTER FOR THE COLLABORATIVE	SIPPS Materials	13,645.83	Lakeview
200027	CINTAS CORPORATION		2,500.00	Transportation
200022	CIVIC PERMITS INC		2,200.00	Maintenance
200233	COASTAL ENTERPRISES	PE clothes 19/20	4,740.66	Pleasant Grove Middle School
200138	COMCAST	OPEN PO INTERNET 19/20	101,400.00	DISTRICTWIDE SERVICES
200107	CONFORTI PLUMBING INC.		1,500.00	Maintenance
200153	CROWE LLP	FINAL AUDIT 18/19	25,725.00	DISTRICTWIDE SERVICES
200064	CUMMINS PACIFIC LLC		453.00	Transportation
200123	DEMCO INC	School Planners	441.89	Green Valley School
200106	DIAMOND PACIFIC		750.00	Maintenance
200063	DIESEL EMISSIONS SERVICE		3,500.00	Transportation
200174	DIPIETRO & ASSOCIATES INC	AED Program Management	600.00	DISTRICTWIDE SERVICES
200016	DOCUMENT TRACKING SERVICES LLC	DTS	1,704.00	DISTRICTWIDE SERVICES
200105	DUDE SOLUTIONS INC		5,500.00	Maintenance
200179	EDGES ELECTRICAL GROUP LLC	BUS CHARGING STATIONS	19,295.00	DISTRICTWIDE SERVICES
200124	EDGEWOOD PRESS INC	GV Friday Folders	536.25	Green Valley School
200062	EL DORADO COUNTY		1,000.00	Transportation
200104	EL DORADO COUNTY		300.00	Maintenance
200146	EL DORADO COUNTY	OPEN PO - FINGERPRINTING 19/20	1,170.00	DISTRICTWIDE SERVICES
200173	EL DORADO COUNTY	ELPAC Training	50.00	DISTRICTWIDE SERVICES
200263	EL DORADO COUNTY	EDCSBA Annual Dues	200.00	DISTRICTWIDE SERVICES
200079	EL DORADO HILLS		2,000.00	Operations
200076	ELEVATOR TECHNOLOGY INC		3,200.00	Maintenance
200212	ESGI LLC	ESGI for K & 1st grade	4,920.00	DISTRICTWIDE SERVICES
200018	EWING IRRIGATION		2,000.00	Operations
200125	FALLEN LEAF TREE MANAGEMENT	TREE MAINTENANCE - JACKSON	4,000.00	DISTRICTWIDE SERVICES
200103	FERGUSON ENTERPRISES INC		3,000.00	Maintenance
200216	FERN SCHUMER	Skype Presentation	100.00	DISTRICTWIDE SERVICES
200154	FERRELLGAS	OPEN PO PROPANE 19/20	57,500.00	DISTRICTWIDE SERVICES
200186	FOLLETT SCHOOLS SOLUTIONS INC	Open PO	18,000.00	DISTRICTWIDE SERVICES
200203	FOLLETT SCHOOLS SOLUTIONS INC	Destiny - Annual Renewal	10,769.92	DISTRICTWIDE SERVICES
200268	FOLLETT SCHOOLS SOLUTIONS INC	MV StudySync novels	163.88	DISTRICTWIDE SERVICES
200061	G & O BODY SHOP INC		800.00	Transportation
200102	GEARY PACIFIC SUPPLY #22		23,000.00	Maintenance



01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200101	GOLD COUNTRY ACE HARDWARE		2,500.00	Maintenance
200100	GOLD HILL GLASS		1,000.00	Maintenance
200059	GOOD YEAR		10,000.00	Transportation
200011	GOPHER SPORT	Playgroud Equipment	902.67	Lakeview
200060	GS SMOG & REPAIR		500.00	Transportation
200099	H & E EQUIPMENT SERVICES INC		400.00	Maintenance
200185	HANDWRITING WITHOUT TEARS	GV, LF, LV HWT materials	717.11	DISTRICTWIDE SERVICES
200187	HANDWRITING WITHOUT TEARS	Jackson - HWT materials	630.87	DISTRICTWIDE SERVICES
200204	HANDWRITING WITHOUT TEARS	Rescue - HWT materials	708.27	DISTRICTWIDE SERVICES
200227	HANDWRITING WITHOUT TEARS	LV - HWT wkbks	391.08	DISTRICTWIDE SERVICES
200228	HANDWRITING WITHOUT TEARS	LF - HWT wkbks	1,083.02	DISTRICTWIDE SERVICES
200264	HANDWRITING WITHOUT TEARS	LV Kindergarten wkbks	441.23	DISTRICTWIDE SERVICES
200265	HANDWRITING WITHOUT TEARS	R - wkbks	1,213.38	DISTRICTWIDE SERVICES
200266	HANDWRITING WITHOUT TEARS	spares	330.92	DISTRICTWIDE SERVICES
200267	HANDWRITING WITHOUT TEARS	J replacing Follet & cursive	1,123.12	DISTRICTWIDE SERVICES
200120	HASTIE'S CAPITOL SAND & GRAVEL		5,000.00	Operations
200058	HOLT OF CALIFORNIA		1,000.00	Transportation
200077	HOME DEPOT CREDIT SERVICES		2,000.00	Operations
200098	HOME DEPOT CREDIT SERVICES		12,000.00	Maintenance
200119	HOME DEPOT CREDIT SERVICES		2,500.00	Operations
200057	HOSE & FITTINGS ETC		2,000.00	Transportation
200222	HOUGHTON MIFFLIN HARCOURT	LF - new clsrn Gr1 math TEs	184.95	DISTRICTWIDE SERVICES
200056	HUNT & SONS INC		100,000.00	Transportation
200055	ID WHOLESALER LLC		875.00	Transportation
200097	IDN-WILCO INC		6,000.00	Maintenance
200118	IMPERIAL SPRINKLER SUPPLY INC		4,000.00	Operations
200205	INFINITY COMMUNICATIONS &	Erate Consulting	3,150.00	DISTRICTWIDE SERVICES
200096	IRWIN'S ANIMAL CONTROL & TRAP		1,000.00	Maintenance
200232	J.W. PEPPER & SON INC	Blanket Order 19-20	2,000.00	Pleasant Grove Middle School
200129	JET MULCH INC	PLAYGROUND BARK	7,496.78	DISTRICTWIDE SERVICES
200026	JON LYONS TRUCK REPAIR		500.00	Transportation
200042	JORGENSEN CO (SOLO FIRE)		550.00	Transportation
200095	JORGENSEN CO (SOLO FIRE)		8,000.00	Maintenance
200054	KENWORTH		12,000.00	Transportation
200053	KIMBALL MIDWEST		1,000.00	Transportation
200130	KIRBY'S PUMP & MECHANICAL INC	LIFT STATION PUMP REPLACEMENT	8,800.00	DISTRICTWIDE SERVICES
200094	KOBY PEST CONTROL		1,200.00	Maintenance
200093	L & H AIRCO SERVICE		4,000.00	Maintenance
200117	LEE'S FEED & WESTERN STORE		500.00	Operations
200235	LIBERTY PLUGINS INC	ELEC SCHOOL BUS CHARGER	67,537.47	DISTRICTWIDE SERVICES
200067	M & C BLISS ENTERPRISES INC		1,000.00	Transportation
200168	M J MARTIN PAINTING	EXTERIOR PAINTING GV & LF	5,920.00	DISTRICTWIDE SERVICES
200159	MACGILL & CO.	Nursing Supplies	3,383.39	DISTRICTWIDE SERVICES
200116	MALLARD CREEK INC		7,500.00	Operations
200161	MAVERICK NETWORKS INC	Repair Phone System	680.00	DISTRICTWIDE SERVICES
200191	MCGRAW-HILL EDUCATION	GV - TK PreDecodables	351.36	DISTRICTWIDE SERVICES
200192	MCGRAW-HILL EDUCATION	Jackson - TK PreDecodables	351.36	DISTRICTWIDE SERVICES
200193	MCGRAW-HILL EDUCATION	LF - TK PreDecodables	351.36	DISTRICTWIDE SERVICES
200194	MCGRAW-HILL EDUCATION	LV - TK PreDecodables	351.36	DISTRICTWIDE SERVICES
200195	MCGRAW-HILL EDUCATION	Rescue - TK PreDecodables	351.36	DISTRICTWIDE SERVICES
200015	MIND RESEARCH INSTITUTE	Annual Service/Renewal Fee	4,000.00	Lakeview

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200122	MIND RESEARCH INSTITUTE	ST Math Renewal Fee	4,000.00	Green Valley School
200262	MUELLER, KERRI	Spirit Wear T-Shirt	375.00	Pleasant Grove Middle School
200162	MYSTERY SCIENCE INC	Online Science- - Elem Schools	2,675.89	DISTRICTWIDE SERVICES
200171	NCS PEARSON INC	OT Testing Materials	842.72	DISTRICTWIDE SERVICES
200014	NEWSELA	License Renewal	6,000.00	Lakeview
200052	O'REILLY AUTO PARTS		2,000.00	Transportation
200211	PEARSON SCOTT FORESMAN	J- 4th gr SocSt wkbks	1,111.72	DISTRICTWIDE SERVICES
200213	PEARSON SCOTT FORESMAN	LF 4th gr SocSt wkbks	1,111.72	DISTRICTWIDE SERVICES
200214	PEARSON SCOTT FORESMAN	LV 4th gr SocSt wkbks	966.71	DISTRICTWIDE SERVICES
200215	PEARSON SCOTT FORESMAN	GV 4th gr SocSt wkbks	628.37	DISTRICTWIDE SERVICES
200229	PEARSON SCOTT FORESMAN	K,1,2 social studies wksheets	3,002.11	DISTRICTWIDE SERVICES
200051	PERSEUS ASSOCIATES LLC		5,675.00	Transportation
200180	PHIL HAUPT ELECTRIC INC	BUS CHARGING STATIONS	197,270.00	DISTRICTWIDE SERVICES
200074	PHONAK LLC	Deaf/HH Equipment for F.R.	1,162.20	DISTRICTWIDE SERVICES
200115	PLACERVILLE FRUIT GROWERS		500.00	Operations
200050	PLACERVILLE POLARIS INC.		500.00	Transportation
200114	PLACERVILLE POLARIS INC.		3,000.00	Operations
200091	PLATT ELECTRIC SUPPLY		6,000.00	Maintenance
200002	PROGRESS PUBLICATIONS	Homework Folders	377.52	Lakeview
200137	PURCHASE POWER	OPEN PO FOR POSTAGE 19/20	8,000.00	DISTRICTWIDE SERVICES
200041	QUILL CORPORATION		1,000.00	Transportation
200090	QUILL CORPORATION		500.00	Maintenance
200134	QUILL CORPORATION	DO OFFICE SUPPLIES 19/20	1,000.00	DISTRICTWIDE SERVICES
200272	QUILL CORPORATION	Open Supply	2,000.00	Green Valley School
200009	RAY MORGAN COMPANY	Staples for Workroom Copier	126.56	Lakeview
200139	RAY MORGAN COMPANY		4,300.00	DISTRICTWIDE SERVICES
200049	RIEBES AUTO PARTS		12,000.00	Transportation
200092	RIEBES AUTO PARTS		500.00	Maintenance
200172	RIFTON EQUIPMENT	Compass Chair for T.B.	382.08	DISTRICTWIDE SERVICES
200140	RISO PRODUCTS OF SACRAMENTO	OPEN PO 19/20	2,716.00	DISTRICTWIDE SERVICES
200141	RISO PRODUCTS OF SACRAMENTO	OPEN PO 19/20	350.00	DISTRICTWIDE SERVICES
200238	RISO PRODUCTS OF SACRAMENTO	Toner & Masters for Riso	287.00	Jackson School
200048	ROMAINE ELECTRIC CORP		2,000.00	Transportation
200047	RON DUPRATT FORD INC		1,500.00	Transportation
200075	RSD		10,000.00	Maintenance
200113	SACRAMENTO COUNTY		700.00	Operations
200089	SACRAMENTO RENDERING CO		600.00	Maintenance
200189	SADLIER OXFORD	MV - Vocab Wkbks	10,585.69	DISTRICTWIDE SERVICES
200190	SADLIER OXFORD	PG - Vocab Wkbks	6,478.06	DISTRICTWIDE SERVICES
200164	SAM'S CLUB	Summer Program	140.52	DISTRICTWIDE SERVICES
200176	SCHOOL SERVICES OF CALIFORNIA	PROFESSIONAL GROWTH WORKSHOPS	1,800.00	DISTRICTWIDE SERVICES
200032	SCHOOL SPECIALTY INC	Open PO for School Supplies	6,000.00	Jackson School
200143	SCHOOLS INSURANCE AUTHORITY	OPEN PO 19/20 EAP	8,160.00	DISTRICTWIDE SERVICES
200021	SHERWIN WILLIAMS		2,000.00	Maintenance
200020	SHIFFLER EQUIPMENT SALES INC		300.00	Maintenance
200087	SIERRA BUILDING SYSTEMS		20,800.00	Maintenance
200163	SIERRA BUILDING SYSTEMS	JACKSON INTRUSION ALARM UPGRDE	19,000.00	DISTRICTWIDE SERVICES
200208	SIERRA BUILDING SYSTEMS		1,755.00	Maintenance
200006	SIERRA NATIONAL CONSTRUCTION	ASPHALT AT RESCCUE ELEMENTARY	58,950.00	DISTRICTWIDE SERVICES
200209	SIERRA PACIFIC TREE CARE INC		2,400.00	Maintenance
200112	SIERRA PACIFIC TURF SUPPLY INC		15,000.00	Operations

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200086	SIGLER WHOLESALE DISTRIBUTORS		3,500.00	Maintenance
200045	SIGN BANNER PRINT EXPRESS		500.00	Transportation
200085	SIGN BANNER PRINT EXPRESS		500.00	Maintenance
200046	SIGNATURE WIRELESS GROUP		5,300.00	Transportation
200044	SILKE COMMUNICATIONS INC		1,072.50	Transportation
200017	SITEONE LANDSCAPE SUPPLY LLC		4,000.00	Operations
200043	SNAP-ON		1,000.00	Transportation
200084	STANDARD PLUMBING SUPPLY CO		3,000.00	Maintenance
200013	STAPLES ADVANTAGE	Open PO for Supplies	5,362.50	Lakeview
200031	STAPLES ADVANTAGE	Open PO for School Supplies	5,000.00	Jackson School
200132	STAPLES ADVANTAGE	DO OFFICE SUPPLIES 19/20	3,600.00	DISTRICTWIDE SERVICES
200219	STAPLES ADVANTAGE	Open Order for supplies	5,000.00	Marina Village School
200223	STAPLES ADVANTAGE	supplies	10,000.00	Rescue School
200230	STAPLES ADVANTAGE	Blanket PO 19/20	7,500.00	Pleasant Grove Middle School
200147	STATE OF CALIFORNIA	OPEN PO BACKGROUND INV 19/20	4,450.00	DISTRICTWIDE SERVICES
200001	SUCCESS BY DESIGN INC	Planners for 19-20 School Year	764.96	Lakeview
200003	SYTECH SOLUTIONS	1DOCSTOP RECORD MGMT SYSTEM	5,100.00	DISTRICTWIDE SERVICES
200169	TAGUE BAND INSTRUMENT SERVICES	Instrument Repairs	445.55	DISTRICTWIDE SERVICES
200188	TEACHERS' CURRICULUM INSTITUTE	PG - history TEs	724.01	DISTRICTWIDE SERVICES
200196	TEACHERS' CURRICULUM INSTITUTE	MV - history wkbks & TEs	1,266.18	DISTRICTWIDE SERVICES
200152	TELEPACIFIC COMMUNICATIONS	OPEN PO 19/20	13,000.00	DISTRICTWIDE SERVICES
200166	THE LION ELECTRIC CO USA INC	ELECTRIC BUS	424,832.27	DISTRICTWIDE SERVICES
200040	THOMPSON'S AUTO AND TRUCK		500.00	Transportation
200083	TRANE US INC		500.00	Maintenance
200025	TRUE VALUE HARDWARE		2,000.00	Transportation
200078	TRUE VALUE HARDWARE		4,200.00	Operations
200082	TRUE VALUE HARDWARE		1,000.00	Maintenance
200039	TURF STAR INC		2,000.00	Transportation
200145	US BANK EQUIPMENT FINANCE	OPEN PO COPIER USEAGE 19/20	15,529.00	DISTRICTWIDE SERVICES
200150	US BANK EQUIPMENT FINANCE	OPEN PO COPIER LEASE PMT 19/20	36,160.00	DISTRICTWIDE SERVICES
200038	VALLEY POWER SYSTEM NORTH INC		1,000.00	Transportation
200037	VALLEY TRUCK & TRACTOR COMPANY		2,900.00	Transportation
200151	VERIZON WIRELESS	OPEN PO CELL PHONES 19/20	10,700.00	DISTRICTWIDE SERVICES
200148	WELLS FARGO FINANCIAL LEASING	OPEN PO COPIER LEASE PG 19/20	2,840.00	DISTRICTWIDE SERVICES
200080	WON-DOOR CORPORATION		800.00	Maintenance
200036	ZEP MANUFACTURING COMPANY		1,000.00	Transportation
TOTAL FUND			2,323,716.16	

13 CAFETERIA FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200206	AMAZON CAPITAL SERVICES INC	PRINTER FOR FOOD SVCS	482.61	DISTRICTWIDE SERVICES
200240	AUTO-CHLOR SYSTEM	1/20 OPEN PO FS	3,000.00	Food Services - Req Entry
200241	BIG WEST DISTRIBUTION INC	19/20 OPEN PO FS	18,000.00	Food Services - Req Entry
200242	BLAZIN REPAIR COMPANY INC	19/20 OPEN PO FS	1,000.00	Food Services - Req Entry
200243	CALIFORNIA SCHOOL NUTRITION	19/20 OPEN PO FS	60.00	Food Services - Req Entry
200244	CASE PARTS COMPANY	19/20 OPEN PO FOOD SERVICE	1,608.75	Food Services - Req Entry
200245	CENTRAL RESTAURANT PRODUCTS	19/20 OPEN PO FS	2,500.00	Food Services - Req Entry
200246	EL DORADO COUNTY	19/20 OPEN PO FS	800.00	Food Services - Req Entry
200247	EL DORADO COUNTY	19/20 OPEN PO FS	3,500.00	Food Services - Req Entry
200155	EL DORADO DISPOSAL	OPEN PO TRASH SERVICE 19/20	47,900.00	DISTRICTWIDE SERVICES
200144	EL DORADO IRRIGATION DISTRICT	OPEN PO WATER SEWER 19/20	142,000.00	DISTRICTWIDE SERVICES
200248	FARMER BROS CO	19/20 OPEN PO FS	2,500.00	Food Services - Req Entry
200249	FRANCIS DISTRIBUTING	19/20 OPEN PO FS	50,000.00	Food Services - Req Entry
200250	GOLD STAR FOODS INC	19/20 OPEN PO FS	3,000.00	Food Services - Req Entry
200251	GOLD STAR FOODS INC	19/20 OPEN PO FS	350,000.00	Food Services - Req Entry
200252	GOLD STAR FOODS INC	19/20 OPEN PO	15,000.00	Food Services - Req Entry
200253	HEARTLAND PAYMENT SYSTEMS	19/20 OPEN PO FS	4,500.00	Food Services - Req Entry
200254	HUBERT COMPANY	19/20 OPEN PO FS	200.00	Food Services - Req Entry
200255	ICEE COMPANY, THE	19/20 OPEN PO FS	2,500.00	Food Services - Req Entry
200256	INHARVEST INC	19/20 OPEN PO FS	500.00	Food Services - Req Entry
200257	ISITE SOFTWARE	19/20 OPEN PO FS	3,000.00	Food Services - Req Entry
200258	MENU MAGIC	19/20 OPEN PO FOOD SERVICE	300.00	Food Services - Req Entry
200259	MISSION UNIFORM & LINEN SERVIC	19/20 OPEN PO FS	875.00	Food Services - Req Entry
200260	NUTRI-LINK TECHNOLOGIES INC	19/20 OPEN PO FS	1,500.00	Food Services - Req Entry
200156	PACIFIC GAS & ELECTRIC COMPANY	MONTHLY - PG&E 19/20	645,000.00	DISTRICTWIDE SERVICES
200261	STAPLES ADVANTAGE	19/20 OPEN PO FS	3,500.00	Food Services - Req Entry
TOTAL FUND			1,303,226.36	

25 CAPITAL FACILITIES FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200004	KIZ CONSTRUCTION INC	RESCUE CONCRETE RAMPS	44,800.00	DISTRICTWIDE SERVICES
200178	KIZ CONSTRUCTION INC	RESCUE METAL RAMPS	18,450.00	DISTRICTWIDE SERVICES
		TOTAL FUND	63,250.00	

35 SCHOOL FACILITIES FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200234	KIZ CONSTRUCTION INC	MV PLANTER FILL	8,500.00	DISTRICTWIDE SERVICES
200005	SAENZ LANDSCAPE CONST COMPANY	MV LANDSCAPE PROJECT	173,859.00	DISTRICTWIDE SERVICES
200218	SAENZ LANDSCAPE CONST COMPANY	MV OAK TREE CURB	2,610.00	DISTRICTWIDE SERVICES
		TOTAL FUND	184,969.00	

52 DEBT SERV BLEND COMPONENT UNIT

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200157	US BANK	19-20 ADMIN FEES	5,905.00	DISTRICTWIDE SERVICES
		TOTAL FUND	5,905.00	
		TOTAL DISTRICT	3,881,066.52	

FUND		AMOUNT
01	GENERAL FUND	2,323,716.16
13	CAFETERIA FUND	1,303,226.36
25	CAPITAL FACILITIES FUND	63,250.00
35	SCHOOL FACILITIES FUND	184,969.00
52	DEBT SERV BLEND COMPONENT UNIT	5,905.00
	TOTAL DISTRICT	3,881,066.52



**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Williams Act Uniform Complaint Procedures Quarterly Report**

**BACKGROUND:**

In order to participate in the School Facilities Program and /or the Deferred Maintenance Program, districts must use the Uniform Complaint Process to identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions, and teacher vacancies or misassignments. Title 5, Chapter 5.1, Section 4600 requires school districts to report summarized data from the Uniform Complaint Process to the county superintendent quarterly.

**STATUS:**

In January of 2005 the District posted a notice in each classroom-notifying parents that there should be sufficient textbooks and instructional materials in the room and school facilities must be clean, safe and maintained in good repair. The District has adopted a Uniform Complaint Procedure and is now reporting to the County Superintendent pursuant to Education Code 35186, that the Rescue Union School District received no complaints under the Williams Act Uniform Complaint Procedures for the period of April 1, 2019 to June 30, 2019.

**FISCAL IMPACT:**

The State Allocation Board administers the School Facilities Needs Assessment Grant Program which provides emergency repair monies to pay for “emergency facilities needs”, but are only available to school districts that ranked in deciles 1 to 3, inclusive, based on the 2003 Academic Performance Index. All of the schools in RUSD are above deciles 1 to 3 and do not qualify for the Grant funding.

**BOARD GOALS:**

Board Focus Goal V – FACILITY HOUSING:

Build, improve and maintain school facilities to meet current and future education needs while integrating the most efficient use of resources.

**RECOMMENDATION:**

Approve the Williams Act Quarterly Report and direct staff to forward the Williams Act Quarterly report for the period of April 1, 2019 to June 30, 2019 to the El Dorado County Superintendent of Schools.

## Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

To: **Ed Manansala, Ed.D., County Superintendent**

District: **RESCUE UNION SCHOOL DISTRICT**

Person completing this form: **Phil Jones**

Title: **Maintenance/Operations Coordinator**

Quarterly Report Submission Date:  
(*check one*)

- April 2019  
 July 2019  
 October 2019  
 January 2020

Date for information to be reported publicly at governing board meeting: **August 13, 2019**

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<b>General Subject Area</b>	<b>Total # of Complaints</b>	<b># Resolved</b>	<b># Unresolved</b>
<b>Textbooks and Instructional Materials</b>	-0-		
<b>Teacher Vacancy or Misassignment</b>	-0-		
<b>Facilities Conditions</b>	-0-		
<b>TOTALS</b>	-0-		

---

Signature of District Superintendent

**August 13, 2019**

---

Date

**ITEM#: 11**

**DATE: August 13, 2019**

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Electric Vehicle Infrastructure Project at Rescue Elementary**

**BACKGROUND:**

The PG&E EV Fleet Program was created to make it easier and more cost-effective to install charging infrastructure. The EV Fleet program offers dedicated electrical infrastructure design and construction services, significant cost offsets for electrical infrastructure work, and additional EV charger rebates for eligible equipment. PG&E's goal is to get 700+ organizations converted to electric fleet vehicles by 2023 to support the adoption of at least 6,500 medium- and heavy-duty electric vehicles.

Rescue Union School District (RUSD) submitted an application to participate in the PG&E EV Fleet Program to help with the infrastructure costs related to the eight new electric buses and six white fleet trucks that RUSD anticipates to receive through the different air quality grants.

Under the EV Fleet Program, PG&E will design, construct, own and maintain EV supply infrastructure to the meter only. Rescue USD will design, build, own, operate, and maintains make-ready infrastructure; PG&E provides a rebate up to 80% of the project cost.

The Board took action in April to accept this grant and move forward on installation of the EV infrastructure.

**STATUS:**

As part of the installation of the PG&E funded EV infrastructure, power will be run underground across the Rescue School Field by PG&E at no cost. The District will be responsible for installation of the lines including underground work, switch box, Hydra monitoring system, and the 13 charging stations.

This project was noticed to all RUSD prequalified electrical contractors (26 in total) as required under CUPCCAA and received only one qualified bid which was from Phil Haupt Electric at \$197,270. This bid was analyzed by the district architect and engineer and the cost was considered in line with market rate.

Due to the specialty of this project, past history working with this vendor, input on cost from the architect and engineer, and timeline required to complete the installation to ensure grant funding, this proposal was accepted.

**FISCAL IMPACT:**

The contract with Phil Haupt Electric is \$197,270. Additionally, there will be cost for the equipment estimated to be \$80k. Infrastructure funding from PG&E, HVIP, and Rural School Bus Grants will be allocated to this project and total approximately \$125,000 with the District portion of the total cost of this project to be approximately \$150k.

**BOARD GOAL:**

Board Focus Goal II – FISCAL ACCOUNTABILITY:

Keep the district fiscally solvent through prudent budget processes in order to meet the needs of our students.

Board Focus Goal III – FACILITY HOUSING

Build, improve and maintain school facilities to meet current and future education needs while integrating the most effective and efficient use of resources.

**RECOMMENDATION:**

District staff recommends the Board of Trustees approve the contract of \$197,270 with Phil Haupt Electric for the EV installation project.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/2/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Bozzuto & Company Ins. Svcs. 9300 Madison Ave., Suite #100 Orangevale CA 95662	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 800-400-6394	<b>FAX (A/C, No):</b> 800-286-0808
	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> PHEIN-1 PHE, Inc. DBA Phil Haupt Electric 5098 Foothills Blvd Ste 3-358 Roseville CA 95747	<b>INSURER(S) AFFORDING COVERAGE</b>	
	INSURER A : HDI Global Insurance Co.	NAIC # 41343
	INSURER B : National Union Fire Insurance	19445
	INSURER C : Markel Insurance Company	38970
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES**      **CERTIFICATE NUMBER:** 1492899412      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Project*	Y	Y	GK20X001224-00	5/21/2019	5/21/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			GK20X001224-00	5/21/2019	5/21/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			EBU018996893-00	5/2/2019	5/2/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	MWC013349301	8/22/2018	8/22/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
\*Per Project applies per attached endorsement.  
RE: Work performed by the named insured per the certificate holder.  
Greenlots, and Zeco Systems, Inc. is named as Additional Insured per the attached endorsement. Waivers of Subrogation applies per the attached endorsements.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Electric School Bus Purchase – SJVAPCD Grant**

**BACKGROUND:**

San Joaquin Valley Air Pollution Control District (SJVAPCD) is offering an Electric School Bus Incentive Program that provides monetary incentives for the replacement of existing diesel yellow school buses that transport public school children to and from school with all electric school buses. Eligible applicants are public school districts, Joint Power Authorities (JPA), and privately owned yellow school buses that are contracted with a public school to transport public school children. Applicants must obtain an executed contract from the SJVAPCD prior to the order or purchase of new all electric school bus.

**STATUS:**

Rescue Union School District qualified for the Electric School Bus Incentive Program for \$180,000 and the Board must approve the attached contract with Lion Electric Co USA for the purchase of a Lion Electric Bus to receive these funds.

Additionally these funds will be combined with funding from Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP), which will fund an additional \$120,000 per vehicle. HVIP provides point-of-sale discounts to vehicle purchasers. HVIP works directly with truck and bus dealers to apply the voucher incentive at the time of purchase.

Bus #1 will be removed from inventory and crushed as part of the grant requirements.

**FISCAL IMPACT:**

The value of the SJVAPCD grant is \$180,000 and combined with the HVIP grant of \$120,000 the District will receive \$400,000 for this bus purchase. The contract amount is \$424,832.27 and the District will be responsible for \$24,832.27 from the general fund.

**BOARD GOAL:**

Board Focus Goal II – FISCAL ACCOUNTABILITY:

Keep the district fiscally solvent through prudent budget processes in order to meet the needs of our students.

**RECOMMENDATION:**

District staff recommends the Board of Trustees approve the contract with Lion Electric Co. USA for the purchase of an EV Lion Bus.

***Agreement G-70031-A1***

---

**SAN JOAQUIN VALLEY UNIFIED AIR POLLUTION CONTROL DISTRICT  
STATEWIDE SCHOOL BUS PROGRAM  
FUNDING AGREEMENT  
(Electric School Bus Replacement Component)**

---

This Agreement, made this 16th day of May, 2019, between the San Joaquin Valley Unified Air Pollution Control District ("District") and **Rescue Union School District** ("Participant").

This Agreement is not effective until it is fully executed by all parties.

In consideration of their mutual promises, covenants, conditions, and the funds awarded under this Agreement, including compliance with the Statewide School Bus Program Guidelines and criteria incorporated herein by reference and all program requirements for the full term of the Agreement, the parties agree as follows:

**1. PROGRAM**

The purpose of this Agreement is to provide incentives to Participants in the District's Statewide School Bus Program. This Program will provide assistance to the California Air Resources Board (CARB) in their efforts to reduce diesel emissions and exposure throughout the State of California. Under this program, the District provides funds to replace diesel-fueled school buses with zero-emission electric school buses, which will reduce emissions of diesel particulate matter and other pollutants such as carbon monoxide and hydrocarbons. Participant has agreed to undertake such participation. Participant has also agreed to apply for Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) vouchers through HVIP approved vendors and dealers, which the Participant will then utilize towards their share-cost requirement.

**2. DESCRIPTION OF VEHICLE(S)**

- A. Funding under this Agreement shall be utilized by the Participant for the purchase of the following new electric school bus; hereinafter the "new electric school bus"; to replace the Participant's current school bus; hereinafter the "current school bus". Specifications for the current school bus and the new electric school bus, including the specifications for the motor, are identified in **Exhibit B**, attached hereto and incorporated herein.

- B. No payment shall be made toward new electric school bus other than as listed in Paragraph 2(A).
- C. Participant agrees that the current school bus as listed in **Exhibit B** as the vehicle to be replaced will be permanently removed from operation, scrapped and disabled and reported to the California Department of Motor Vehicles (DMV) as a dismantled bus.
  - Definition of scrap for the purpose of this Agreement is as follows: the engine must be permanently disabled by cutting a three-inch hold in the engine block (the part of the engine containing the cylinders) and disabling the chassis by cutting through the front and rear axles and cutting through the frame/frame rails on each side at a point located between the front and rear axles.

### **3. OBLIGATIONS OF DISTRICT**

- A. District shall provide **up to \$180,000.00** dollars to Participant for the purchase of **one (1)** new electric school bus as indicated in Paragraph 2(A).
- B. District shall make payment to Participant upon receipt and verification of a properly supported Claim for Payment including itemized invoices.
  - a. If financed, the District reserves the right to issue a two-party check, written out to the Participant and the obligee of the loan acquired to purchase the new electric school bus
- C. Funding shall only be allowed toward the purchase of the new electric school bus described in Paragraph 2(A), which complies with all program requirements, which must be met for the full five (5) year Project Implementation Phase.
  - a. Participant must receive prior approval by the District before purchasing a new electric school bus other than the new electric school bus described in Paragraph 2(A). If the Participant does not receive prior approval from the District for the purchase of the other new electric school bus, the District may deny the disbursement of project funds.
- D. Payment will be issued upon verification that the new electric school bus is purchased and program eligible including, but not limited to, verification that the new electric school bus is California Highway Patrol (CHP) safety certified, insured, and operating.

### **4. AGREEMENT TERM**

- A. Project Completion Phase – Participant shall take delivery and place the new electric school bus into service **no later than August 1, 2019**. This includes



dismantling the current school bus and obtaining CHP inspection of the new electric school bus.

- B. Claim for Payment Request for Reimbursement: Participant shall submit a complete claim for payment request to be reimbursed for the purchase of the new electric school bus **no later than August 5, 2019**. The Claim for Payment and Reimbursement Procedures, including vehicle scrapping and post-inspection requirements, shall be provided to the Participant along with a copy of their fully executed Agreement.
- C. Project Implementation Phase – Participant shall own, operate, and maintain the new electric school bus according to the terms of this Agreement for a period of not less than **five (5) years** from the date in which the new electric school bus is first placed into service. Participant agrees to cooperate with District in implementation, monitoring, enforcement, and other efforts to assure the emissions benefits are real, quantifiable, surplus, and enforceable.
- D. If the Participant cannot meet the five (5) year Project Implementation Phase, the Participant must notify the District in writing with justification explaining why the Project Implementation Phase cannot be met. The District will review the request and determine, in its sole discretion, whether to amend the Agreement to account for Participant's written request. Participant agrees to amend the Agreement as necessary, if requested by the District, to ensure the project is completed in a timely manner. Though the District agrees it will not unreasonably deny Participant's request, Participant understands that even with written justification; the District does not guarantee an amendment will be made to the Agreement to adjust Project Implementation Phase, and expressly reserves the right to deny such request. Participant may be subject to conditions in Paragraph 9 for noncompliance with Project Completion Terms.

## **5. ANNUAL REPORTING**

- A. Participant shall submit annual reports on new electric school bus operation, annual miles traveled, maintenance and any other pertinent information requested by District on a form to be provided to Participant by the District. Participant must submit annual reports each year for the duration of the Project Implementation Phase as described in Paragraph 4(C).
- B. The first year annual report is due on the anniversary date of the purchase of the new electric school bus in this project and for each ensuing year thereafter.
- C. Noncompliance with the reporting requirements shall require on-site monitoring by District personnel.

- D. District reserves the right to monitor and enforce the terms of this Agreement at any time during the Project Implementation Phase as described in Paragraph 4(C) and for a period of **three (3) years** after.

## **6. OBLIGATIONS OF PARTICIPANT**

- A. Participant shall purchase the new electric school bus specified in Paragraph 2(A) and indicated in **Exhibit B**. It is the responsibility of the Participant to ensure the new electric school bus purchased through this Agreement meets all program eligibility requirements. Participant must ensure the new electric school bus purchased through this Agreement adheres to all the requirements set forth in Paragraph 2(A). If the Participant purchases a new electric school bus that does not meet program requirements, the District may deny the disbursement of project funds.
- B. The new electric school bus must undergo a CHP safety certification inspection after its purchase and prior to transporting children.
- C. The new electric school bus shall be operated and maintained according to the manufacturer's specifications.
- D. In the event the Participant does not complete the five (5) year Project Implementation Phase required by this Agreement, Participant shall refund to District a pro-rated incentive amount.
- E. The Participant is required to apply for Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) vouchers through HVIP approved vendors and dealers, which Participants must then utilize these funds towards their mandatory share-cost.
- F. If necessary, Participant shall obtain through other sources sufficient additional funds to purchase the new electric school bus specified herein.
- G. In the event Participant cannot obtain sufficient funds to complete the purchase of the new electric school bus, District reserves the right to terminate this Agreement. In that event, if requested by District, Participant shall return any District funds received.

## **7. GENERAL CONDITIONS**

- A. Participant agrees that as of the date of execution of this Agreement, it has not yet purchased and/or received delivery of the new electric school bus.
- B. Participant agrees that, for the five (5) year Project Implementation Phase plus **three (3) years**, District shall be allowed upon request to inspect the new

replacement school bus and/or records relating to the new electric school bus including but not limited to those listed in Exhibit C.

- C. For the purposes of this Grant Agreement, and required by the U.S. Environmental Protection Agency (U.S. EPA), buses include school buses of Type A, B, C and D. To be eligible as a school bus a vehicle must meet the definition of a school bus as defined by the National Highway Traffic Safety Administration. This definition includes, but is not limited to: 1) A bus that is used for purposes that include carrying students to and from school or related events on a regular basis; 2) be identified with the words "School Bus"; and 3) be painted National School Bus Glossy Yellow.
- D. Participant agrees that no funds awarded under this Agreement shall be used to replace school buses with engine model year 1994 or older or engine year or 2010 or newer.
- E. The vehicle and engine being replaced must be scrapped or rendered permanently disabled by a District approved Dismantler within ninety (90) days of being replaced, but no later than the Project Completion Phase date identified in Paragraph 4(A). Evidence of appropriate disposal is required to be submitted the District and includes a signed U.S. EPA Certificate of Destruction, and digital photos of the engine tag (showing serial number, engine family number, and engine model year) and the destroyed engine block. The District will work with the Participant to identify the appropriate District approved Dismantler. If the scrapped engine is sold, program income must be identified and disclosed to the District.
  - 1. The engine must be permanently disabled by cutting a three-inch hold in the engine block (the part of the engine containing the cylinders).
  - 2. Disabling the chassis by cutting through the front and rear axles.
  - 3. Disabling the chassis will be completed by cutting through the frame/frame rails on each side at a point located between the front and rear axles.
  - 4. Digital photos must be in JPEG format with corresponding file names of the vehicle side profile, vehicle identification number (VIN), engine tag (showing serial number, engine family number, and engine model year), the intact engine block, the destroyed engine block, and chassis cut frame rails or other cut structural components as applicable.
- F. Participant agrees to complete and submit to the DMV a Dismantlers Notice of Acquisition/Report of Vehicle to be Dismantled (REG 42) or a Non-Repairable Vehicle Certificate (REG 488C).

- G. Participant agrees that the gross vehicle weight rating of the new electric school bus shall be greater than 14,001 pounds.
- H. Participant agrees that the new electric school bus to be purchased shall, by a test method approved by the U.S. EPA or CARB, be new and certified for sale in California, or under an experimental permit for operation in California. The new electric school bus shall meet or exceed those requirements.
- I. Participant agrees that funds from this Agreement will not be used to fund contract services associated with the maintenance of retrofit devices.
- J. Participant agrees and represents that the new electric school bus is home based within the geographic boundaries of the state of California and shall remain so for the duration of the Project Implementation Phase specified in Paragraph 4(C).
- K. Participant waives all rights to any emission reduction credits that may accrue as a result of purchase of the new electric school bus. Any such potential credits shall be the sole property of District
- L. If the Participant intends to sell or transfer ownership of the new electric school bus in this Agreement during the Project Implementation Phase, as specified in Paragraph 4(C), the Participant must notify and receive written approval from the District prior to the sale or transfer of new electric school bus. In the event Participant sells or transfers ownership of said new electric school bus during the Project Implementation Phase to a buyer outside of the state of California, Participant shall return, if requested by District, pro-rated funds to the District.
- M. In addition to enforcement by District, the CARB, U.S. EPA, and California Department of Finance (DOF) as an intended third party beneficiary, reserve the right to audit and enforce the terms of this Agreement at any time during the Agreement term plus three (3) years.
- N. The District reserves the right to reduce the incentive amount if it is determined that the actual costs paid by the Participant are less than the costs indicated on the Application. Additionally, the District reserves the right to disallow certain ineligible costs submitted on the Claim for Payment and thereby reduce the incentive amount. A determination of cost eligibility will be at the sole discretion of the District.
- O. Participant agrees that the project will comply with the Statewide School Bus Program and shall meet all program requirements for the five (5) year Project Implementation Phase of the Agreement, all of which are incorporated herein by reference.

- P. For projects involving installation or construction of infrastructure, the Participant agrees that only licensed professionals will be used to perform services under this Agreement where such services are called for and licensed professionals are required for those services under state law.
- Q. If applicable, the Participant agrees to be bound by all the provisions of California Labor Code Section 1771 regarding prevailing wages. If applicable, the Participant shall monitor all services subject to reimbursement from this Agreement to ensure that the prevailing wage provisions of California Labor Code Section 1771 are being met.
- R. The Participant shall be responsible for work and for persons or entities engaged in work, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Participant shall be responsible for any and all disputes arising out of its contracts for work funded by this Agreement, including, but not limited to, payment disputes with contractors, subcontractors, and providers of services. The District will not mediate disputes between the Participant and any other entity concerning responsibility for performance of work.

#### **8. FEDERAL FLOWDOWN REQUIREMENTS**

This Agreement is a sub-grant (also referred to as a sub-award) under the U.S. EPA Cooperative Agreement and Federal Award Identification Number (FAIN) 99T62501 with CARB. Therefore, the Participant must comply with the following federal terms and conditions including the applicable regulatory provisions of 40 CFR Chapter 1, Subchapter B.

##### **A. Requirement for Data Universal Numbering System (DUNS) Numbers**

1. Participant must provide District with its DUNS number.
2. **Data Universal Numbering System (DUNS) number** means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).

##### **B. Definitions**

1. **Executive** means officers, managing partners, or any other employees in management positions.
2. **Total compensation** means the cash and noncash dollar value earned by the executive during the Participant's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- a. Salary and bonus.
- b. Awards of stock, stock options and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- c. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- d. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- e. Above-market earnings on deferred compensation which is not tax-qualified.
- f. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

### **C. Reporting of Total Compensation of Executives**

1. **Applicability and what to report.** The Participant shall report the names and total compensation of each of the Participant's five most highly compensated executives for the Participant's preceding completed fiscal year, if:
  - a. in the Participant's preceding fiscal year, the Participant received:
    - (i.) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub-awards); and
    - (ii.) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and sub-awards); and
  - b. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the

compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. **Where and when to report.** The Participant must report Participant executive total compensation described in Section 6(I)(1) of this award term:
  - a. To the District.
  - b. By the 15th of the month following the month that this Agreement is executed. For example, if an agreement is executed on any date during the month of October of a given year (i.e., between October 1 and 31), the Participant must report any required compensation information of the Participant by November 15th of that year.

#### **D. Audit Requirements**

In accordance with 2 CFR 200.501(a), the Participant as a sub-recipient of a federal award from a pass-through entity (ARB and District) hereby agrees to obtain a single audit from an independent auditor, if their organization expends \$750,000 or more in total Federal funds in their fiscal year beginning on or after December 26, 2014.

The Participant must submit the form SF-SAC and a Single Audit Report Package within nine months of the end of the Participant's fiscal year or 30 days after receiving the report from an independent auditor. The SF-SAC and a Single Audit Report Package MUST be submitted using the Federal Audit Clearinghouse's Internet Data Entry System available at: [https://harvester.census.gov/facides/\(S\(3wauez2yufokbe3engv0dtek\)\)/account/login.aspx](https://harvester.census.gov/facides/(S(3wauez2yufokbe3engv0dtek))/account/login.aspx). For complete information on how to accomplish the single audit submissions, the Participant will need to visit the Federal Audit Clearinghouse Web site: <https://harvester.census.gov/facweb/Default.aspx>.

In addition, the Participant is required to:

1. Provide a written notification to District that an audit of the Participant was conducted in accordance with 2CFR 200.501(a);
2. Submit to District a copy of the form SF-SAC and Single Audit Report Package.

#### **E. Sufficient Progress**

District will measure sufficient progress by examining the performance required under the agreement in conjunction with the milestone schedule, the time

remaining for performance within the project period and/or the availability of funds necessary to complete the project. District may terminate the agreement for failure of the District to ensure reasonable completion of the project within the project period.

District may terminate this Agreement for failure of the Participant to ensure reasonable completion of the project within the project period described in Section 4.B, including any extensions.

## **F. Civil Rights Obligations**

The provision obligates the Participant to comply fully with applicable civil rights statutes and implementing U.S. EPA regulations.

### **1. Statutory Requirements**

- a. In carrying out this agreement, the Participant must comply with:
- b. Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, and national origin, including limited English proficiency (LEP), by entities receiving Federal financial assistance.
- c. Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination against persons with disabilities by entities receiving Federal financial assistance; and
- d. The Age Discrimination Act of 1975, which prohibits age discrimination by entities receiving Federal financial assistance.

### **2. Regulatory Requirements**

- a. The Participant agrees to comply with all applicable U.S. EPA civil rights regulations, including:
  - i. For Title IX obligations, 40 CFR Part 5; and
  - ii. For Title VI, Section 504, Age Discrimination Act, and Section 13 obligations, 40 CFR Part 7.
  - iii. These regulations establish specific requirements including maintaining compliance information, establishing grievance procedures, designating a Civil Rights Coordinator and providing notices of non-discrimination.



3. TITLE VI – LEP, Public Participation and Affirmative Compliance Obligation

- a. As a recipient of U.S. EPA financial assistance, the Participant is required by Title VI of the Civil Rights Act to provide meaningful access to LEP individuals. In implementing that requirement, the Participant agrees to use as a guide the Office of Civil Rights (OCR) document entitled "Guidance to Environmental Protection Agency Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons."

The guidance can be found at

[https://www.federalregister.gov/documents/2004/06/25/04-14464/guidance-to-environmental-protection-agency-financial-assistance-recipients-regarding-title-vi.](https://www.federalregister.gov/documents/2004/06/25/04-14464/guidance-to-environmental-protection-agency-financial-assistance-recipients-regarding-title-vi)

- b. In accepting this Agreement, the Participant acknowledges it has an affirmative obligation to implement effective Title VI compliance programs and ensure that its actions do not involve discriminatory treatment and do not have discriminatory effects even when facially neutral. The Participant must be prepared to demonstrate to U.S. EPA that such compliance programs exist and are being implemented or to otherwise demonstrate how it is meeting its Title VI obligations.

**G. Drug-Free Workplace**

The Participant must make an ongoing, good faith effort to maintain a drug-free workplace pursuant to the specific requirements set forth in Title 29 CFR Part 1536 Subpart B. Additionally, in accordance with these regulations, the Participant must identify all known workplaces under its federal awards, and keep this information on file during the performance of the award.

The consequences for violating this condition are detailed under Title 29 CFR Part 1536 Subpart E. Recipients can access the Code of Federal Regulations (CFR) Title 29 Part 1536 at [www.ecfr.gov/](http://www.ecfr.gov/).

**H. Lobbying and Litigation**

1. The chief executive officer of the Participant shall ensure that no grant funds awarded under this Agreement are used to engage in lobbying of the Federal Government or in litigation against the U.S. unless authorized under existing law. The Participant shall abide by their respective Cost Principles available at 29 CFR 200 which generally prohibit the use of

federal grant funds for litigation against the U.S. or for lobbying or other political activities.

2. The Participant agrees to comply with Title 40 CFR Part 34, New Restrictions on Lobbying. The Participant shall include the language of this provision in award documents for all sub-awards exceeding \$100,000, and require that sub-recipients submit certification and disclosure forms accordingly.
3. In accordance with the Byrd Anti-Lobbying Amendment, any recipient who makes a prohibited expenditure under Title 40 CFR Part 34 or fails to file the correct certifications or lobbying forms shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure.
4. All contracts awarded by the Participant shall contain, when applicable, the anti-lobbying provision as stipulated in the Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.
5. Pursuant to Section 18 of the Lobbying Disclosure Act, the Participant affirms that it is not a non-profit organization described in Section 501(c)(4) of the Internal Revenue Code of 1986; or that it is a non-profit organization described in Section 501(c)(4) of the Code but does not and will not engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act.

**I. Resource Conservation and Recovery Act (RCRA)**

Consistent with the goals of section 6002 of RCRA (42 U.S.C. 6962), State and local institutions of higher education, hospitals and non-profit organization recipients agree to give preference in procurement programs to the purchase of specific products containing recycled materials, as identified in 40 CFR Part 247.

Consistent with section 6002 of RCRA (42 U.S.C. 6962) and 2 CFR 200.322, State agencies or agencies of a political subdivision of a State and its contractors are required to purchase certain items made from recycled materials, as identified in 40 CFR Part 247, when the purchase price exceeds \$10,000 during the course of a fiscal year or where the quantity of such items acquired in the course of the preceding fiscal year was \$10,000 or more. Pursuant to 40 CFR 247.2 (d), the Participant may decide not to procure such items if they are not reasonably available in a reasonable period of time; fail to meet reasonable performance standards; or are only available at an unreasonable price.

**J. Procurement**

The Participant will ensure all procurement transactions will be conducted in a manner providing full and open competition consistent with U.S. EPA regulations under 40 CFR Part 30.43, 31.36 or 35.6555, as applicable. In accordance with 40 CFR Part 30.45, 31.36(f) or 35.6585, as applicable, sub-grantees(s) must perform a cost or price analysis in connection with every procurement action, including contract modifications.

**K. Utilization of Disadvantaged Business Enterprises**

The Participant agrees to comply with the requirements of U.S. EPA's Disadvantaged Business Enterprise (DBE) Program in procurement under assistance agreements as set forth in 40 CFR Part 33. The U.S. EPA's DBE Rule can be accessed at <http://www.epa.gov/osbp>. In addition, the Participant agrees to make good faith efforts whenever procuring construction, equipment, services and supplies under a federally funded grant agreement, and to ensure that sub-recipients, loan recipients, and prime contractors also comply with 40 CFR Section 33.301. Records documenting compliance with the six good faith efforts shall be retained.

If Participant does not have an existing contract with an electrician, then the Participant must solicit for the services of an electrician, and while doing so, will comply with 40 CFR Section 33.301 and will retain records documenting compliance with the six good faith efforts in the same manner as the files that an applicant must retain as set forth in Appendix E of the 2008 Guidelines.

**L. Contract Administration Provisions, 40 CFR Section 33.302**

The Participant agrees to comply with the contract administration provisions of 40 CFR Section 33.302.

**M. Use of Funds Restriction**

1. **Mandated Measures:** The Participant agrees that funds under this Agreement cannot be used for emissions reductions that are mandated under federal law. This refers to specific compliance dates within the mandate, not when the mandate is passed. Voluntary or elective emissions reductions measures shall not be considered "mandated," regardless of whether the reductions are included in the State Implementation Plan of a State.
2. **Normal Attrition:** The Participant agrees that funds under this Agreement cannot be used for vehicle replacements that would have occurred through normal attrition/fleet turnover within three years of October 1, 2017.

3. No Fleet Expansion: The Participant agrees that funds under this Agreement cannot be used for the purchase of vehicles, engines, or equipment to expand a fleet. Engine, vehicle, and equipment replacement projects are eligible for funding on the condition that the following criteria are satisfied:
  - a. The replacement vehicle, engine, or equipment will continue to perform the same function and operation as the vehicle, engine, or equipment that is being replaced.
  - b. The replacement vehicle, engine, or equipment will be of the same type and similar gross vehicle weight rating or horsepower as the vehicle, engine, or equipment.
  - c. Highway: The replacement vehicle must not be in a larger weight class than the existing vehicle. The engine's primary intended service class must match the vehicle's weight class. Exceptions may be granted for vocational purposes, however the GVWR must stay within 10 percent of the engine's intended service class and any exceptions will require specific EPA approval prior to purchase.
  - d. The vehicle, equipment, and/or vehicle being replaced must be scrapped or rendered permanently disabled as specified in Paragraph 2(C) and Paragraph 7(E)(F).
4. Matching Funds: The Participant agrees that funds under this Agreement cannot be used for matching funds for other federal grants, lobbying, or intervention in federal regulatory or adjudicatory proceedings, and cannot be used to sue the Federal Government or any other government entity. Likewise, the Participant may not use federal funds as cost-share funds for the State Clean Diesel Grant Program, including funds received under the National Clean Diesel Emissions Reduction Program and federal Supplemental Environmental Project funds.
5. Emissions Testing: The Participant agrees that funds under this Agreement cannot be used for emissions testing and/or air monitoring activities (including the acquisition cost of emissions testing equipment), or research and development.
6. Fueling Infrastructure: The Participant agrees that no funds awarded under this Agreement shall be used for fueling infrastructure, such as that used for the production and/or distribution of biodiesel, compressed natural gas, liquefied natural gas, and or other fuels

7. School Bus Engine Model Year: The Participant agrees that funds under this Agreement cannot be used to retrofit, repower, convert or replace a school bus with engine model year 1994 and older or 2010 and newer, or replace school buses with engine model year 2007-2009 other than with an all-electric vehicle, or retrofit, replace, repower or convert school buses with engine model year 2010 or newer.
8. School Bus Vehicle Model Year: The Participant agrees that funds under this Agreement cannot be used to retrofit, repower, convert or replace a school bus with vehicle model year 1994 and older or 2010 and newer.

**N. Delays or Favorable Developments:**

The Participant agrees that it will promptly notify the District of any problems, delays, or adverse conditions which may materially impair its ability to deliver on the outputs/outcomes specified in the Agreement. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation. The Participant agrees that it will also notify the District of any favorable developments which may enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more beneficial results than originally planned.

**O. Employee and/or Contractor Selection**

District will not help select employees or contractors hired by the Participant.

**P. Program Income**

- a. Program Income: As defined at 2 CRF 200.80 means gross income received by the grantee or sub-grantee that is directly generated by a grant supported activity or earned as a result of the Federal award during the period of performance. Under Diesel Emission Reduction Act (DERA) grants, such as this one, program income is generally limited to the sale of scrapped or remanufactured engines/chassis or salvaged engine/vehicle/equipment components and does not include revenue generated by recipients or sub-recipients through the commercial use of vehicles and equipment purchased with grant funds. "Period of performance" is the time between the start and end dates of the period of performance as included in the Federal award. Program income earned during the project period shall be retained by the District and, in accordance with c CFR 200.307 the District is authorized to use program income as follows:
  - i. Program income may be added to the Federal award by U.S. EPA and CARB and used to further eligible project or program

objectives. The program income shall be used for the purposes and under the conditions of the grant agreement.

- ii. Program income may be used to meet the cost sharing or matching requirement of the Federal award, including any mandatory or voluntary cost-share. The amount of the Federal award remains the same.
  - iii. Deducted from the total allowable costs to determine the net allowable costs on which the federal share of costs is based.
- b. Records: The Participant will maintain records adequate to documents the extent to which transactions generate program income and submit that documentation to the District along with the claim for payment request packet.

**Q. Equipment Use, Management, and Disposition**

The Participant agrees the equipment acquired under this Agreement will be subject to the use and management and disposition regulations at 2 CFR 200.313.

Equipment is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of \$5,000, or the capitalization level established by the non-Federal entity for financial statement purposes (see 2 CFR 200.12 Capital assets). Certified or verified technologies, vehicles, engines and non-road equipment are considered to be equipment to the extent they fall within this definition.

The Participant agrees that after August 31, 2019, the sub-grantees will continue to use the equipment purchased under this Agreement in the project or program for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award.

**R. Procurement and Sub-Grant Procedures**

The Participant must follow applicable procurement procedures. District will not be a party to these transactions. When procuring property and services under a Federal award, a state must follow the same policies and procedures it uses for procurements and from its non-Federal funds. The state will comply with 2 CFR §200.322 Procurement of Recovered Materials, and ensure that every purchase order or other contract includes any clauses required by 2 CFR §200.326 Contract provisions. All other non-Federal entities, including sub-recipients of a state, will follow 2 CFR §200.318 General Procurement Standards through §§200.326 Contract Provisions.

## **9. REPERCUSSIONS FOR NONPERFORMANCE**

- A. The Participant must operate the new electric school bus purchased through this Agreement according to the terms of the Agreement and cooperate with the District and CARB in implementation, monitoring, enforcement, and other efforts to assure the emission benefits are real, quantifiable, surplus, and enforceable.
- B. Repercussions for noncompliance with the requirements, terms, and conditions set forth in this Agreement shall result in, including but not limited to, the District cancelling the Agreement with Participant and recapturing project funds in proportion to any loss of emissions reductions as agreed to in this Agreement.
- C. District and CARB have authority to seek any remedies available under the law for noncompliance with the requirements and nonperformance with the Agreement. District may consider unforeseen circumstances beyond the Participant's control in determining repercussions for nonperformance.
- D. CARB, as an intended third party beneficiary, reserves the right to enforce the terms of this Agreement at any time during the contract term to ensure emission reductions are obtained.

## **10. INDEPENDENT CONTRACTOR**

In performance of the work, duties, and obligations assumed by Participant under this Agreement, it is mutually understood and agreed that Participant, including any and all of Participant's officers, agents, and employees, shall act in an independent capacity and not as an officer, agent, servant, employee, joint venture, partner, or associate of District.

## **11. INSURANCE**

Participant shall insure the electric school bus in an amount no less than the full replacement value of the bus and provide satisfactory evidence of such insurance to the District. The evidence shall be provided at the time of claim and with the annual report through the full five (5) year Implementation Phase of this agreement.

## **12. FUNDING OUT**

The terms of this Agreement and the services to be provided hereunder are contingent on the approval and receipt of funds by the appropriating government agency. Should sufficient funds not be allocated, the services provided may be modified or this Agreement terminated at any time by giving Participant thirty (30) days' prior written notice.

**13. NON ASSIGNMENT**

Neither party shall assign, transfer, or subcontract this Agreement, nor their rights or duties under this Agreement, without the prior express, written consent of the other party.

**14. TERMINATION**

District may immediately suspend or terminate this Agreement, in whole or in part, or withhold payment where in the determination of District there is:

- A. An illegal or improper use of funds;
- B. A failure to comply with any term of this Agreement; or
- C. A substantially incorrect or incomplete report submitted to District.

In no event shall any payment by District constitute a waiver by District of any breach of this Agreement or any default that may then exist on the part of Participant. Neither shall such payment impair or prejudice any remedy available to District with respect to the breach or default. District shall have the right to demand of Participant the repayment to District of any funds disbursed to Participant under this Agreement that, in the judgment of District, were not expended in accordance with the terms of this Agreement. Participant shall promptly refund any such funds upon demand. In addition to immediate suspension or termination, District may impose any other remedies available at law, in equity, or otherwise specified in this Agreement.

**15. INDEMNIFICATION**

Participant agrees to indemnify, save, hold harmless, and at District's request and at Participant's sole expense, defend District, its boards, committees, representatives, officers, agents, and employees from and against any and all costs and expenses (including reasonable attorneys' fees and litigation costs), damages, liabilities, claims, and losses (whether in contract, tort, or strict liability, including, but not limited to, personal injury, death, and property damage) which arise or are alleged to arise directly or indirectly from any act or omission of Participant, its officers, agents, subcontractors, or employees in their performance of this Agreement or out of the operation of equipment that is purchased by the Participant, with funds from this Agreement, save and except claims or litigation arising out of the sole negligence or sole willful misconduct of the District.

**16. RECORD KEEPING**

Participant shall maintain records sufficient to provide, on an annual basis for term of this Agreement, information regarding annual mileage, fuel usage, general maintenance details, and any other available information that may be deemed pertinent to the



evaluation of the program. The Participant shall agree to maintain such records for possible audit (Paragraph 26) for a minimum of the Agreement term plus **three (3) years**. The Participant shall agree to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Participant agrees to include a similar right to the State to audit records and interview staff in any subcontract related to performance of the Agreement. This includes the right to review and to copy any records and supporting documentation pertaining to the performance of the Agreement – this includes programmatic and fiscal records and documentation. (**Exhibit C**).

**17. NOTICES**

The persons and their addresses having authority to give and receive notices under this Agreement are as follows:

**PARTICIPANT**

Sean Martin  
Asst, Supt. of Business Services  
2390 Bass Lake Rd.  
Rescue, CA 95672

**DISTRICT**

Samir Sheikh  
Executive Director/APCO  
1990 E. Gettysburg Avenue  
Fresno, California 93726  
(559) 230-6000

Any and all notices between District and Participant provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties, or in lieu of such personal service, when deposited in the United States mail, postage prepaid, addressed to such party.

**18. CONFLICT OF INTEREST**

No officer, employee, or agent of District who exercises any function or responsibility for planning and carrying out the services provided under this Agreement shall have any direct or indirect personal financial interest in this Agreement. Participant shall comply with all federal and state conflict of interest laws, statutes, and regulations, which shall be applicable to all parties and beneficiaries under this Agreement and any officer, agent, or employee of District.

**19. GOVERNING LAW**

This Agreement shall be governed in all respects by the laws of the State of California. Venue for any action arising out of this Agreement shall only be in Fresno County, California.

**20. COMPLIANCE WITH LAWS**

Participant shall comply will all federal and state laws, statutes, regulations, rules, and guidelines which apply to its performance under this Agreement, including California driving eligibility and financial liability laws.

**21. TIME IS OF THE ESSENCE**

It is understood that for Participant's performance under this Agreement, time is of the essence. Participant will, to the reasonable satisfaction of District, complete all activities provided herein within the time schedule outlined in this Agreement, provided that Participant is not caused unreasonable delay in such performance. The District reserves the right to cancel the Agreement if the owner does not execute it in a timely manner.

**22. ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement between Participant and District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, and understandings of any nature whatsoever unless expressly included in this Agreement.

**23. MODIFICATION**

Any matters of this Agreement may be modified from time to time by the written consent of all the parties without in any way affecting the remainder.

**24. NO FINANCIAL THIRD-PARTY BENEFICIARIES**

Notwithstanding anything else stated to the contrary herein, it is understood that Participant's services and activities under this Agreement are being rendered only for the benefit of District, and no other person, firm, corporation, or entity shall be deemed an intended financial third-party beneficiary of this Agreement.

**25. SEVERABILITY**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable in any respect by a court of competent jurisdiction, such holding shall not affect any other provisions of this Agreement, and the Agreement shall then be construed as if such unenforceable provisions are not a part hereof.

**26. AUDIT**

The District reserves the right to audit and enforce the terms of this Agreement at any time during the agreement term plus **three (3) years**. Additionally, the District shall be

permitted to inspect the project equipment during the entire Agreement term plus **three (3) years** and as long as it is still in use after the Agreement term.

### **27. FORCE MAJEURE**

Neither District nor the Participant shall be liable for or deemed to be in default for any delay or failure in performance under this Agreement or interruption of services resulting, directly or indirectly, from acts of God, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire, or other casualty, etc.

### **28. NON-DISCRIMINATION**

During the performance of this Agreement, the Participant and its contractors shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of sex, race, religion, color, national origin, ancestry, disability, sexual orientation, medical condition, marital status, age (over 40) or allow denial of family-care leave, medical-care leave, or pregnancy-disability leave. The Participant and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment.

### **29. CERTIFICATION REGARDING LOBBYING**

The Participant certifies, to the best of his or her knowledge and belief, that:


1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, an Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan the entering into of any cooperative agreement, and the extension continuation renewal amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The Participants shall require that the language of this certification be included in the award documents for all sub-awards exceeding \$100,000 at all tiers (including sub-contracts, sub-grants, and contracts under

grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**PARTICIPANT**

Rescue Union School District

  
Sean Martin  
Asst, Supt. of Business Services

**DISTRICT**

San Joaquin Valley Unified  
Air Pollution Control District

  
Ernest Buddy Mendes  
Governing Board Chair

**Recommended for approval:**

San Joaquin Valley Unified  
Air Pollution Control District

  
for Samir Sheikh  
Executive Director/APCO

**Approved as to legal form:**

San Joaquin Valley Unified  
Air Pollution Control District

  
Annette A. Ballatore  
District Counsel

**Approved as to accounting form:**

San Joaquin Valley Unified  
Air Pollution Control District

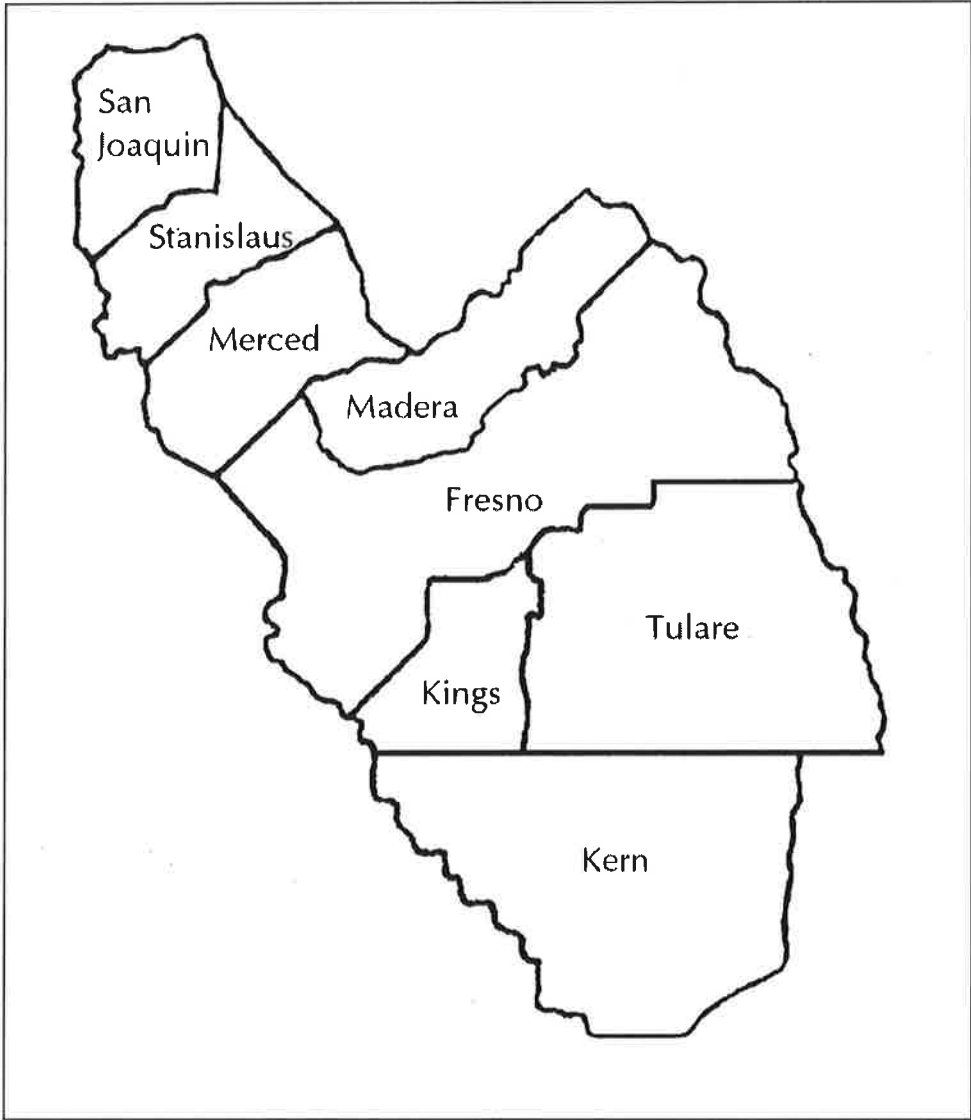
  
Mehri Barati, C.P.A.  
Director of Administrative Services

**For accounting use only:**

San Joaquin Valley Unified  
Air Pollution Control District

Program: #294, #33  
Account No.: \_\_\_\_\_

**SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT  
GEOGRAPHIC LOCATION**



**EXHIBIT A**

**G-70031-A1  
Rescue Union School District**

	<b>Current Bus</b>	<b>New Bus</b>
<b>Make:</b>	<b>Thomas</b>	<b>Lion</b>
<b>Model:</b>	<b>Freightliner</b>	<b>Lion C</b>
<b>VIN:</b>	<b>4UZ6CJBA0YCF53947</b>	
<b>Year:</b>	<b>2000</b>	<b>2019</b>
<b>Fleet ID:</b>	<b>1</b>	
	<b>Current Engine</b>	<b>New Engine</b>
<b>Make:</b>	<b>Caterpillar</b>	<b>TM4</b>
<b>Model:</b>	<b>3126</b>	<b>LSM200C</b>
<b>Serial #:</b>	<b>7AS63292</b>	
<b>Year:</b>	<b>1999</b>	<b>2019</b>
<b>HP:</b>	<b>250</b>	<b>315</b>
<b>GVWR:</b>	<b>31,000</b>	<b>33,000</b>
<b>EPA Family Name:</b>	<b>XCPXH0442HRK</b>	<b>GLBI10000ELI</b>
<b>Fuel:</b>	<b>DSL</b>	<b>ELECTRIC</b>

<b>Equipment Usage</b>	
<b>Average Annual Mileage:</b>	<b>12,000</b>
<b>Geographic Area:</b>	<b>El Dorado</b>
<b>Project Life (reporting length):</b>	<b>5</b>

<b>Estimated Eligible Cost*</b>	<b>Grant Amount</b>
<b>\$422,326.51</b>	<b>\$180,000.00</b>

\*Estimated Total Cost may differ from the final invoice amount.

## Exhibit B

**Participants shall retain files for each funded bus replacement project containing:**

- Application
- Resolution from the school district governing board (or a duly authorized official with authority to make financial decisions) authorizing the submittal of the application and identifying the individual authorized to implement the school bus replacement project.
- Vendor quotes
- Executed Agreements
- Copy of the purchase order for the new electric school bus
- Copy of the CARB certification executive order for the engine of the new electric school bus in the purchase order
- Itemized Invoices
- Proof of payment
- Copy of the Inspection Approval Certificate (CHP 292) for the new electric school bus
- Copy of the registration for the new electric school bus
- Photographs of the current school bus data tag must be taken and retained in the files. The photograph must be legible and preferably in electronic format.
- Copy of the registration for the new electric school bus.
- Documentation of the disposal of the current school bus. This documentation must include:
  - A copy of the DMV Dismantlers Notice of Acquisition/Report of Vehicle to be Dismantled (REG 42); and
  - A signed U.S. EPA Certificate of Destruction
  - A letter signed and dated by a representative of the entity that dismantled the current school bus. The letter must state that the vehicle and engine were dismantled in accordance with the definition of “dismantle” set forth in Paragraph 2(C) and Paragraph 7(E). In addition, the letter must include the following information for each dismantled bus:
    - The Vehicle Identification Number (VIN), the method used to dismantle the non-engine portion of the current school bus, and the date the non-engine portion of the current school bus was dismantled; and
    - The engine serial number, the method used to dismantle the engine, and the date the engine was dismantled.

These files shall be retained for the Agreement term plus three (3) years.

## **EXHIBIT C**



B  
I  
L  
L  
  
T  
O

# RESCUE UNION SCHOOL DISTRICT

2390 Bass Lake Road, Rescue, CA 95672  
Main (530) 677-4461 or (916) 933-0129 | Fax (530) 677-0719

**PURCHASE ORDER: 200166**

**P.O. NUMBER MUST APPEAR ON  
ALL PACKAGES AND INVOICES.**

VENDOR: 105690    PHONE: (530)900-2001    FAX: -

**PURCHASED FROM:**

THE LION ELECTRIC CO USA INC  
2915 OGLETOWN RD #2999  
NEWARK DE 19713

**SHIP TO:**

RESCUE UNION SCHOOL DISTRICT  
MAINTENANCE DEPARTMENT  
3880 GREEN VALLEY ROAD  
RESCUE, CA 95672

DATE: 07/12/19  
SITE: DISTRICTWIDE SERVICES

SUBMITTED BY: PAT CAHILL/KH  
DESCRIPTION: ELECTRIC BUS

DELIVER BY:  
REQ: 205175

QTY	UNIT	STOCKLESS	DESCRIPTION	UNIT PRICE	TOTAL
1.00	EA		2019 LION C AA3 AC 71 CAPACITY PER QUOTE RESCUE USD 125MT 062719 BLUE WHEELS, BUMPERS AND SHIPPING INCLUDED IN BASE PRICE  DERA FUNDING: REIMBURSED TO RUSD FROM SJVAPCD \$180,000.00  HVIP FUNDING: PAID DIRECTLY TO THE LION ELECTRIC CO \$220,000.00  BALANCE PAID BY RUSD \$24,832.27  TOTAL \$424,832.27-\$220,000.00 = \$204,832.27	424,832.27	424,832.27

**MATERIALS SAFETY DATA SHEET REQUIRED ON ALL TOXIC MATERIALS**

SALES TAX RATE FOR EL DORADO COUNTY IS 7.25%

<b>SUB TOTAL:</b>	424,832.27
<b>SHIPPING:</b>	0.00
<b>TAX:</b>	0.00
<b>PO TOTAL:</b>	424,832.27

**IMPORTANT INSTRUCTIONS**

- PAYMENTS WILL BE MADE ON ORIGINAL INVOICES ONLY.
- SUBSTITUTIONS, CHANGES AND PRICES OTHER THAN SPECIFIED ABOVE MUST BE AUTHORIZED IN WRITING BY A RESCUE UNION SCHOOL DISTRICT AGENT.
- INVOICE EACH PURCHASE ORDER SEPARATELY. ITEMS ON THIS PURCHASE ORDER MUST NOT BE BILLED WITH THOSE ON OTHER PURCHASE ORDERS.
- ALL ITEM F.O.B. DESTINATION UNLESS OTHERWISE NOTED.
- DO NOT SHIP FREIGHT COLLECT.

ORDER APPROVED BY



# QUOTE

Quote No. Rescue\_USD\_125mi\_062719  
Date 06/27/2019

Customer Name Patrick Cahill  
Company Rescue Union School District  
Address 2460 White Oak Road  
City Rescue  
State CA  
ZIP 95672  
Phone (530) 672-4312  
Email pcahill@rescueusd.org

**Quote prepared by:**  
Name Dave Anderson  
Company The Lion Electric Co - USA  
Phone (530) 900-2001  
Email dave.anderson@thelionelectric.com

	Model	Range	Unit Price	Quantity	Total
<b>2019 LION C</b>	AA3_AC	125 mi.	\$ 389,948.00	1	\$ 389,948.00
Capacity/ Pass.	71				
Options - Sub-Total (See Page 2)			\$ 6,166.00	1	\$ 6,166.00
Tax		7.250%	\$ 28,718.27	1	\$ 28,718.27
Subtotal with tax			\$ 424,832.27	1	\$ 424,832.27
HVIP - (PAID DIRECTLY TO VENDOR BY HVIP)			\$ (220,000.00)	1	\$ (220,000.00)
DERA FUNDING			\$ (180,000.00)	1	\$ (180,000.00)
<b>PAYMENT DUE BY SCHOOL DISTRICT TO VENDOR</b>			<b>\$ 24,832.27</b>	<b>1</b>	<b>\$ 24,832.27</b>

**Blue Wheels, Bumpers AND Shipping included in base price**

Requested Delivery Date Less than 180 days after Purchase Order

Customer Signature Indicating Acceptance of Quote:

Title/Position: Assistant Superintendent

Date: 07/01/19

\*Note : Price subject to change upon final P.O. acceptance



PAYMENT TERMS: Any vehicle is payable upon delivery, unless otherwise specified in writing within the grant application (RFP)



**QUOTE - Page 2**

Quote No.            Rescue\_USD\_125mi\_062719  
 Date                      06/27/2019

OPTIONS

Options Description	Quantity	Price
Bumpers - Blue	1	STD
Wheels - Blue	1	STD
WHEELS - ALUMINUM (Indicate No. of requested wheels)	6	INCL
STROBE LIGHT	1	\$ 255.00
DRIVER STORAGE - LH BARRIER	1	\$ 200.00
ACCOUSTICAL HEADLINER	1	INCL
GATEKEEPER FIVE CAMERA SYSTEM WITH AUTOWAKE, WIFI, GPS	1	\$ 3,995.00
ROSCO BACKUP CAMERA	1	\$ 1,221.00
DRIVER AIR SEAT	1	\$ 495.00
PA SYSTEM + EXTERIOR SPEAKER	1	INCL
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -
Select Option	0	\$ -

<b>Options Total</b>		<b>\$ 6,166.00</b>
----------------------	--	--------------------

**ITEM #: 13**  
**DATE: August 13, 2019**

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM:      CONTRACT FOR AUDIT SERVICES**

**BACKGROUND:**

The District is completing the 2018-19 audit and a three-year contract with Crowe Horwath for the district's annual audit services.

As the contract is up for renewal, a request for proposals (RFP) for audit services was conducted by the District.

**STATUS:**

Three audit firms were selected for review. They were interviewed and scored based upon factors such as price, experience, interview presentation, and ability to provide service.

The firm selected was Stephen Roatch Accountancy Corp for a three-year contract for service starting with the 2019-20 audit.

**FISCAL IMPACT:**

The cost of this contract for 2019-20 is \$24,400, 2020-21 is \$25,100 and for 2021-22 is \$25,800.

**BOARD GOAL:**

Board Focus Goal II – FISCAL ACCOUNTABILITY:

Keep the district fiscally solvent through prudent LCAP aligned budget processes in order to meet the needs of our students.

**RECOMMENDATION:**

Board of Trustees approve the contract with Stephen Roatch Accountancy Corp for the 2019-20 through 2021-22 audit services.

**STEPHEN ROATCH ACCOUNTANCY CORPORATION**

Certified Public Accountants

Stephen Roatch - President  
Habbas Nassar - Vice President

July 29, 2019

Management and Governing Board of  
Rescue Union School District  
2390 Bass Lake Road  
Rescue, CA 95672

**Year 1 of 3-year contract**

This letter confirms that Rescue Union School District has requested our firm to perform only the audit services described in this letter and has not requested our firm to provide any specific internal control review or fraud audit service. This letter also confirms our understanding of the terms and objectives of our audit engagement and the nature and limitations of the services we will provide.

We are pleased to confirm our understanding of the services we are to provide Rescue Union School District for the years ended June 30, 2020, June 30, 2021, and June 30, 2022. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Rescue Union School District as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Rescue Union School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Rescue Union School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison information
3. Schedules of the proportionate share of the net pension liabilities
4. Schedules of contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Rescue Union School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards
2. Supplementary information

The Schedule of Financial Trends and Analysis will not be subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we will not express an opinion or provide any assurance on it.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose. If during our audit we become aware that Rescue Union School District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the *2019-20 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, prescribed in the *California Code of Regulations*, Title 5, section 19810 and following; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Governing Board of Rescue Union School District.

### **Audit Objectives (Concluded)**

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

### **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions, as applicable. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures - Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Rescue Union School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Rescue Union School District's major programs. The purpose of these procedures will be to express an opinion on Rescue Union School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes, management's discussion and analysis, budgetary comparison information, schedules of the proportionate share of the net pension liabilities, schedules of contributions, and supplementary schedules and information (nonaudit services), as applicable, of Rescue Union School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you.



### **Other Services (Concluded)**

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes, and other services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements.

**Management Responsibilities (Continued)**

Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards, take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

### **Management Responsibilities (Concluded)**

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services (management's discussion and analysis, budgetary comparison information, schedules of the proportionate share of the net pension liabilities, schedules of contributions, and supplementary schedules and information, as applicable) we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or 9 months after the end of the audit period.

In accordance with Education Code 41020, audit reports will be filed with the County Superintendent of Schools, the California Department of Education, and the State Controller's Office by December 16<sup>th</sup> following the close of the fiscal year. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Stephen Roatch Accountancy Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee, Department of Education, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Stephen Roatch Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

### **Engagement Administration, Fees, and Other (Continued)**

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the State Controller's Office. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Habbas Nassar, Certified Public Accountant (CPA) is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. We agree that our all-inclusive fee will be **\$24,400** for the fiscal year ended June 30, 2020, **\$25,100** for June 30, 2021, and **\$25,800** for June 30, 2022. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. An additional fee will be charged for attending meetings with the District's Board, if deemed appropriate.

Either party may terminate this agreement at any time for any reason, providing 30 days written notice is given to the other party. It is understood that payment shall be made for services rendered to the point of termination.

It is agreed that the District will withhold ten (10) percent of the audit fee until the State Controller certifies that the report conforms to the reporting provisions of the *2019-20 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*.

In accordance with Education Code Section 14505, it is further agreed that the District will withhold fifty (50) percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the *2019-20 Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*.

The State Controller of California has required that all Districts and auditors contracting for multi-year engagements include a stipulation that the contract is null and void if the auditor is declared ineligible to perform LEA audits.

In the event that the GASB, FASB, AICPA, GAO, OMB, or the Education Audit Appeals Panel's Office issues additional standards or audit procedures that require additional work during the audit period, we will discuss these requirements with you before proceeding further. Before starting the additional work, we will prepare an estimate of the time necessary, as well as the fee for performing the additional work. Our fee for addressing the additional requirements will be our standard hourly rates for each person involved in the additional work.

**Engagement Administration, Fees, and Other (Concluded)**

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

In the event we are required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our applicable hourly rates, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

In the event that we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent that such obligation is or may be a direct or indirect result of your intentional or knowing misrepresentation or provision to us of inaccurate or incomplete information in connection with this engagement, and not any failure on our part to comply with professional standards, you agree to indemnify us, defend us, and hold us harmless as against such obligations.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. We have attached a copy of our latest external peer review report of our firm for your consideration and files. We are very pleased to participate in this review program as continued evidence of our emphasis on providing Rescue Union School District, the highest quality audit.

This engagement letter is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Management and Governing Board of  
Rescue Union School District  
July 29, 2019  
Page Ten of Ten

We appreciate the opportunity to be of service to Rescue Union School District and believe this letter accurately summarizes the significant terms of our engagement. If, after full consideration, you agree that the foregoing terms shall govern this engagement, please sign this letter in the spaces provided and return the original signed letter to our office, keeping a fully-executed copy for your records.

Sincerely,

STEPHEN ROATCH ACCOUNTANCY CORPORATION



Habbas Nassar, Certified Public Accountant  
Vice President

RESPONSE:

This letter correctly sets forth the understanding of Rescue Union School District.

**Management**

Approved by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Governing Board**

Acknowledged by: \_\_\_\_\_

Title: Board President

Date: \_\_\_\_\_



MANN • URRUTIA • NELSON CPAs & ASSOCIATES, LLP  
GLENDALE • ROSEVILLE • SACRAMENTO • SOUTH LAKE TAHOE • KAUAI, HAWAII

### **Report on the Firm's System of Quality Control**

June 6, 2017

To Stephen Roatch Accountancy Corporation  
and the Peer Review Committee of the CalCPA Peer Review Program

We have reviewed the system of quality control for the auditing practice of Stephen Roatch Accountancy Corporation (the firm) in effect for the year ended December 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [aicpa.org/prsummary](http://aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

#### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

#### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

#### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, and compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

#### **Opinion**

In our opinion, the system of quality control for the auditing practice of Stephen Roatch Accountancy Corporation in effect for the year ended December 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Stephen Roatch Accountancy Corporation has received a peer review rating of pass.

A handwritten signature in blue ink that reads "Mann Urrutia Nelson CPAs".

Mann, Urrutia, Nelson CPAs & Associates, LLP



## RESCUE UNION SCHOOL DISTRICT

*"Educating for the Future Together"*

2390 Bass Lake Road • Rescue, CA 95672

(530) 677-4461 • FAX (530) 677-0719

[www.rescueusd.org](http://www.rescueusd.org)

---

Bank of America  
Cardholder Services

RE: Changes to Rescue Union School District credit card account

To Whom It May Concern,

David Swart and Sid Albaugh are no longer employees and should be removed as authorized persons for this account.

Cheryl Olson, Superintendent, Sean Martin, Assistant Superintendent of Business Services, and David Scroggins, Assistant Superintendent of Curriculum and Instruction are the only individuals authorized to sign on behalf of the district. Tim Brown, Account Technician is authorized to receive information about this account.

Thank you,

Cheryl Olson, Superintendent

Board of Trustees

*Nancy Brownell • Suzanna George • Stephanie Kent • Tagg Neal • Kim White*



**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM:   Certificated Personnel**

**BACKGROUND:**

Periodically changes in certificated staffing occur due to hiring, resignations or request for leaves of absence. The Board must formally approve these requests.

**STATUS:**

The following certificated personnel changes are listed on the agenda.

<b>Name</b>	<b>Personnel Action</b>	<b>Position FTE</b>	<b>Position</b>	<b>School or Dept.</b>	<b>Effective Date</b>
Megan Alvarado	Employment (Temp)	1.0	Teacher	Jackson	8/12/19
Danielle DeSimoni	Employment (Temp)	1.0	Counselor	Green Valley	8/12/19
Alexandra Greer	Employment (Temp)	.50	Teacher	Lakeview/Marina	8/12/19
Jenna Lillywhite	Employment (Temp)	1.0	Teacher	Green Valley	8/12/19
Anne Muse-Fisher	Resignation	.50	Teacher	Green Valley	7/15/19
Achsa Rothe	Resignation	1.0	Teacher	Lake Forest	8/6/19

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2019-20 budget.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the above personnel actions.

RESCUE UNION SCHOOL DISTRICT

**AGENDA ITEM:**      **Classified Management**

**BACKGROUND:**

Periodically changes in classified staffing occur due to hiring, resignations or requests for leaves of absence. The Board must formally approve these requests.

**STATUS:**

The following classified management changes are listed on the agenda:

<b>Name</b>	<b>Personnel Action</b>	<b>POS. FTE</b>	<b>Position</b>	<b>School/Dept.</b>	<b>Effective Date</b>
Hillel, Maureen	Employment	1.0	Behaviorist	Student Support Serv.	8/12/19
Spillers, Claudia	Promotion	1.0	Transportation Director	Transportation	8/05/19

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2019-20 budget year.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the above personnel actions.

RESCUE UNION SCHOOL DISTRICT

**AGENDA ITEM:**      Classified Personnel

**BACKGROUND:**

Periodically changes in classified staffing occur due to hiring, resignations or requests for leaves of absence. The Board must formally approve these requests.

**STATUS:**

The following classified personnel changes are listed on the agenda:

Name	Personnel Action	Position FTE	Position	School/Dept.	Effective Date
Bermudez, Lana	Employment	.13	Instructional Asst. (Short Term)	Lakeview	8/13/19
Bosso, Charlene	Employment	.50	Student Service Secretary	Marina Village	7/29/19
Freed, Karen	Employment	1.0	School Secretary	Marina Village	7/15/19
Hooton, Randee	Employment	.23	Instructional Asst. (Short Term)	Lakeview	9/03/19
Hutchcraft-Vargas, Dawn	Employment	.37	Certified OT Assistant	Student Support Serv.	8/27/19
Joyce, Debbie	Employment	.19	IA Paraeducator	Rescue	9/03/19
McKinney, Cynthia	Employment	.50	Office Clerk	District Office	6/26/19
Mihal, Jennifer	Employment	.19	IA Paraeducator	Rescue	9/03/19
Mumbert, Kristine	Employment	.75	Itinerant Independ. Facilitator	Pleasant Grove	8/13/19
Porter, Catherine	Employment	.23	Instructional Asst. (Short Term)	Lakeview	9/03/19
Riviello Kinley, Erin	Employment	1.0	School Secretary	Pleasant Grove	7/25/19
Brown, Timothy	Promotion	1.0	Account Technician	District Office	7/15/19
Adkins, Amey	Resignation	.25	Food Service Worker	Food Service-LF	6/11/19
Brierly, Aimee	Resignation	.75	Itinerant Independ. Facilitator	Jackson	6/30/19
Brown, Timothy	Resignation	1.0	Student Support Services Sec.	Student Support Serv.	7/12/19
Garcia, Christine	Resignation	.25	Food Service Worker	Food Service-JK	7/25/19
Hutchins, Robin	Resignation	.51	Yard Supervisor	Green Valley	7/25/19
Schiltz, Annette	Resignation	.46	Yard Supervisor	Lakeview	8/01/19
Spillers, Claudia	Resignation	1.0	Bus Driver Trainer	Transportation	8/02/19

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2019-2020 budget years.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMEDATION:**

The Superintendent recommends the Board approve the above personnel actions.

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Out-of-State Travel**

**BACKGROUND:**

The Trauma Informed Schools Conference (TISC), put on by the Beyond Consequences Institute, will provide opportunities for Rescue Union School District's administrators to learn more about best practices related to developing social emotional competencies, especially among students with traumatic backgrounds. Ultimately, the knowledge and insight from this conference will be put to use as the LEA seeks to maximize students' academic performance, improve school climate, promote campus safety, and address other areas related to school operations.

**STATUS:**

Cheryl Olson, Superintendent of the Rescue Union School District, Dave Scroggins, Assistant Superintendent of Curriculum and Instruction, and Michelle Winberg, Principal of Green Valley Elementary School would participate in the Trauma Informed Schools Conference (TISC) on November 12-13 in Denver Colorado.

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2019-2020 budget.

**BOARD GOAL:**

Board Focus Goal IV - STAFF NEEDS:

Attract and retain, diverse knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMENDATION:**

The Board of Trustees approve participation at the Trauma Informed Schools Conference in Denver, Colorado for the Superintendent, Assistant Superintendent of Curriculum and Instruction, and Principal of Green Valley Elementary School.

**Item: 17**  
**Date: August 13, 2019**

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Report of Surplus Property**

**BACKGROUND:**

Board policy allows staff to identify District property which is unusable, obsolete, or no longer needed by the District to be declared surplus so disposal and/or public sale can proceed

**STATUS:**

The enclosed Report of Surplus District Equipment lists equipment that is unusable, unsafe or too costly to repair. The estimated value of most of the equipment is of insufficient value to defray the costs of arranging a sale. The property may be donated to a charitable organization or disposed of in the local public materials recovery facility.

**FISCAL IMPACT:**

N/A

**BOARD GOAL:**

The district will keep furniture and equipment in good working order.

**RECOMMENDATION:**

The Board of Trustees approve the attached declaration of surplus property.



**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: El Dorado County Investment Portfolio Report  
for Quarter Ended June 30, 2019**

**BACKGROUND:**

Quarterly the Board receives the El Dorado County Investment Portfolio Report as an information item. Under state law, school districts are required to maintain all operating funds with the County Treasury. The El Dorado County Treasurer-Tax Collector has the authority to invest such funds as are held in the County Treasury. The County Treasurer-Tax Collector is also responsible for providing a copy of the County investment report to each participating district on a quarterly basis.

**STATUS:**

The report for the quarter ended June 30, 2019 is included with this agenda item. All County investments meet the requirements of the District's investment policy.

**FISCAL IMPACT:**

Prudent management of our investments will increase the dollars available for the instructional program and building projects.

**BOARD GOAL:**

Board Focus Goal II – FISCAL ACCOUNTABILITY:

Keep the district fiscally solvent through prudent LCAP aligned budget processes in order to meet the needs of our students.

**RECOMMENDATION:**

The Board of Trustees review the quarterly report.



**EL DORADO COUNTY**

**TREASURER – TAX COLLECTOR**  
**K. E. COLEMAN, MBA | M.ACC.**  
360 Fair Lane, Placerville, CA 95667  
(530) 621-5800 | taxcollector@edcgov.us

**Date: July 30, 2019**

**To: Depositors to County Investment Pool**

**From: K. E. Coleman, Treasurer-Tax Collector** *KEC*

**RE: Investment Portfolio Report - quarter ending June 30, 2019**

---

Attached herewith is the Investment Portfolio Report for the quarter ending June 30, 2019 per Government Code 53646(b) (1) and 53646(e).

The State of California Local Agency Investment Fund Portfolio Report is available in its entirety at the Board Clerk's Office or may be accessed at

<http://www.treasurer.ca.gov/pmia-laif/>

under "Pooled Money Investment Board" report.





**EL DORADO COUNTY**

**TREASURER – TAX COLLECTOR**  
**K. E. COLEMAN, MBA | M.ACC.**  
360 Fair Lane, Placerville, CA 95667  
(530) 621-5800 | taxcollector@edcgov.us

**Date: July 30, 2019**

**To: K. E. Coleman, Treasurer-Tax Collector**

**From: Todd Hall, Treasury Quantitative Specialist** 

**RE: Investment Portfolio Report - quarter ending June 30, 2019**

---

The El Dorado County Pooled Investment Portfolio Report for the quarter ending June 30, 2019 is attached for your review.

Average remaining life to maturity is 138 days. The effective rate of return is 2.45%. Market values for securities held in third-party custody are provided by the safekeeper. Certificates of Deposit and funds in State of California Local Agency Investment Fund are marked at face value.

I certify that this report accurately reflects all the County investments, and is in conformance with the adopted County Investment Policy. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity to meet the pool's expenditure requirements for the next six months and anticipated revenues are available to meet the County's budgeted expenditures.



# EL DORADO COUNTY TREASURY COUNTY INVESTMENT POOL - SUMMARY

June 30, 2019

Investments	Book Value	Percent of Portfolio	Average Term	Avg Days to Maturity
State of CA Local Agency Invest Fund	65,000,000.00	12.65	1	1
Treasury Securities - Coupon	361,273,319.83	70.29	359	164
Certificates of Deposit - Bank	40,090,544.00	7.80	636	281
Money Market Account	47,600,200.00	9.26	1	1
<b>Total Investments and Averages</b>	<b>513,964,063.83</b>	<b>100.00%</b>	<b>302</b>	<b>138</b>

Month End

Effective Rate of Return                      2.45%

K. E. COLEMAN  
TREASURER/TAX COLLECTOR



# EL DORADO COUNTY TREASURY COUNTY INVESTMENT POOL - INVESTMENTS

June 30, 2019

Investment #	Issuer	Par Value	Market Value	Book Value	Days to Maturity	Maturity Date
<b>State of CA Local Agency Invest Fund</b>						
071-000000-1	STATE OF CALIFORNIA	65,000,000.00	65,000,000.00	65,000,000.00	1	
<b>Treasury Securities - Coupon</b>						
001-190715-1	US TREASURY	21,000,000.00	20,988,030.00	20,988,743.94	14	07/15/2019
001-190731-1	US TREASURY	6,000,000.00	5,993,160.00	5,992,442.46	30	07/31/2019
001-190731-2	US TREASURY	10,000,000.00	9,988,600.00	9,986,270.11	30	07/31/2019
001-190815-1	US TREASURY	15,000,000.00	14,971,800.00	14,966,857.34	45	08/15/2019
001-190831-1	US TREASURY	14,000,000.00	13,975,920.00	13,977,565.33	61	08/31/2019
001-190831-2	US TREASURY	15,000,000.00	14,985,169.57	14,980,873.97	61	08/31/2019
001-190915-1	US TREASURY	14,000,000.00	13,959,400.00	13,949,762.46	76	09/15/2019
001-190930-1	US TREASURY	15,000,000.00	14,957,250.00	14,938,449.04	91	09/30/2019
001-191015-1	US TREASURY	20,000,000.00	19,936,000.00	19,903,855.46	106	10/15/2019
001-191031-1	US TREASURY	15,000,000.00	14,968,950.00	14,944,994.16	122	10/31/2019
001-191115-1	US TREASURY	10,000,000.00	9,957,800.00	9,936,514.34	137	11/15/2019
001-191130-1	US TREASURY	15,000,000.00	14,930,250.00	14,900,397.56	152	11/30/2019
001-191130-2	US TREASURY	10,000,000.00	9,974,200.00	9,959,881.76	152	11/30/2019
001-191231-1	US TREASURY	12,000,000.00	11,941,920.00	11,906,440.66	183	12/31/2019
001-191231-2	US TREASURY	10,000,000.00	9,987,649.72	9,971,455.41	183	12/31/2019
001-200115-1	US TREASURY	20,000,000.00	19,923,400.00	19,852,054.33	198	01/15/2020
001-200115-2	US TREASURY	10,000,000.00	9,961,700.00	9,926,447.61	198	01/15/2020
001-200131-1	US TREASURY	15,000,000.00	14,926,200.00	14,868,990.46	214	01/31/2020
001-200131-2	US TREASURY	5,000,000.00	4,975,400.00	4,961,385.63	214	01/31/2020
001-200215-1	US TREASURY	10,000,000.00	9,957,000.00	9,927,260.49	229	02/15/2020
001-200229-1	US TREASURY	20,000,000.00	19,911,000.00	19,848,539.96	243	02/29/2020
001-200229-2	US TREASURY	5,000,000.00	4,986,343.75	4,973,294.68	243	02/29/2020
001-200315-1	US TREASURY	16,000,000.00	15,961,598.26	15,925,575.72	258	03/15/2020
001-200331-1	US TREASURY	20,000,000.00	19,909,162.30	19,853,260.90	274	03/31/2020
001-200430-1	US TREASURY	20,000,000.00	20,058,600.00	19,996,355.50	304	04/30/2020
001-200531-1	US TREASURY	20,000,000.00	19,907,800.00	19,835,650.55	335	05/31/2020
<b>Certificates of Deposit - Bank</b>						
019-190827-1	RIVER CITY BANK	1,400,000.00	1,400,000.00	1,400,000.00	57	08/27/2019
027-191206-1	FARMERS & MERCHANT BK LONG BCH	5,000,000.00	5,000,000.00	5,000,000.00	158	12/06/2019



## EL DORADO COUNTY TREASURY COUNTY INVESTMENT POOL - INVESTMENTS

June 30, 2019

Investment #	Issuer	Par Value	Market Value	Book Value	Days to Maturity	Maturity Date
027-191218-1	FARMERS & MERCHANT BK LONG BCH	3,000,000.00	3,000,000.00	3,000,000.00	170	12/18/2019
027-200611-1	FARMERS & MERCHANT BK LONG BCH	1,693,000.00	1,693,000.00	1,693,000.00	346	06/11/2020
027-200618-1	FARMERS & MERCHANT BK LONG BCH	4,000,000.00	4,000,000.00	4,000,000.00	354	06/19/2020
027-200626-0	FARMERS & MERCHANT BK LONG BCH	3,000,000.00	3,000,000.00	3,000,000.00	361	06/26/2020
028-191206-1	FIRST BANK	7,000,000.00	7,000,000.00	7,000,000.00	158	12/06/2019
028-200403-1	FIRST BANK	5,000,000.00	5,000,000.00	5,000,000.00	277	04/03/2020
028-200411-1	FIRST BANK	5,000,000.00	5,000,000.00	5,000,000.00	293	04/19/2020
079-210328-1	UMPQUA BANK	4,000,000.00	4,000,000.00	4,000,000.00	636	03/28/2021
079-220206-1	UMPQUA BANK	249,750.00	249,750.00	249,750.00	951	02/06/2022
221-190902-1	Banner Bank	248,594.00	248,594.00	248,594.00	63	09/02/2019
233-190826-1	Fremont Bank	249,800.00	249,800.00	249,800.00	56	08/26/2019
243-191022-1	Summit State Bank	249,400.00	249,400.00	249,400.00	113	10/22/2019
<b>Money Market Account</b>						
019-000000-1	RIVER CITY BANK	11,703,500.00	11,703,500.00	11,703,500.00	1	
021-000000-1	CITIZENS BUSINESS BANK	106,700.00	106,700.00	106,700.00	1	
025-000000-1	EAST WEST BANK	28,600,000.00	28,600,000.00	28,600,000.00	1	
027-000000-1	FARMERS & MERCHANT BK LONG BCH	90,000.00	90,000.00	90,000.00	1	
028-000000-1	FIRST BANK	1,100,000.00	1,100,000.00	1,100,000.00	1	
079-000000-1	UMPQUA BANK	250,000.00	250,000.00	250,000.00	1	
244-000000-1	Five Star Bank	5,750,000.00	5,750,000.00	5,750,000.00	1	
<b>Total Investments and Average</b>		<b>515,690,744.00</b>	<b>514,685,047.60</b>	<b>513,964,063.83</b>	<b>138</b>	

RESCUE UNION SCHOOL DISTRICT

**AGENDA ITEM:** Lakeview  
4<sup>th</sup> Grade Outdoor Education  
Overnight Field Trip and Contract

**BACKGROUND:**

It is board policy to approve overnight field trips. The following field trip to Coloma Outdoor Discovery School has been approved by administration and is submitted with the service contract for Board approval.

Coloma Outdoor Discovery School

Lakeview School

May 4-6, 2020

**STATUS:**

Study trips should coincide with the core curriculum. This field trip to Coloma Outdoor Discovery School has a direct link to the 4<sup>th</sup> grade social studies and life science content standards.

**FISCAL IMPACT:**

N/A

**BOARD GOAL:**

Board Focus Goal I – STUDENT NEEDS:

B. Curriculum and Instruction: Provide a meaningful, innovative learning environment using Common Core, and other student content standards and research-based, progressive, effective instructional methodology, instructional materials, staff development and technology that will ensure student success in career and college.

**RECOMMENDATION:**

District administration recommends the Board of Trustees approve the 4<sup>th</sup> grade outdoor education overnight field trip request and service contract for Coloma Outdoor Discovery School.

**RESCUE UNION SCHOOL DISTRICT**

**FIELD TRIP REQUEST**

*All field trip requests shall be submitted at least 30 calendar days in advance unless special circumstances exist. (AR 6153)  
All overnight and/or out of state field trips require Board approval. (BP 6153)*

Contact Person: <u>Erin Kolt</u>	Date of Request: <u>7/30/19</u>
School: <u>Lakeview Elementary</u>	Date(s) of Trip: <input checked="" type="checkbox"/> Check here if field trip is overnight <u>May 4-6, 2020</u>

PARTICIPANTS					
Teacher	Grade	# of Students	# of Staff	# Chaperones	Total
<u>Kolt</u>	<u>4</u>	<u>25</u>	<u>1</u>	<u>4</u>	<u>30</u>
<u>Andersen</u>	<u>4</u>	<u>25</u>	<u>1</u>	<u>4</u>	<u>30</u>
<u>Manley</u>	<u>4</u>	<u>25</u>	<u>1</u>	<u>4</u>	<u>30</u>
<u>Diaz</u>	<u>4</u>	<u>15</u>	<u>1</u>		<u>16</u>
<b>Total Participants</b>					<u>106</u>

<b>DESTINATION</b> <input type="checkbox"/> Check here if field trip is out of state	
Destination: <u>Coloma</u>	Contact Person: <u>Julie Powell</u>
Address:	Phone: <u>530-621-2298 ext. 313</u>

**MODE OF TRANSPORTATION**

Walking     
  Private Vehicle     
  Commercial Transportation     
  District Bus

If District bus, names of staff riding the bus: \_\_\_\_\_

ITINERARY			COST PER PERSON	
Arrival Time	Departure Time	Location		
	<u>9:30</u>	<i>Departure from School</i>	Entrance Fee	<u>230.00</u>
<u>10:30</u>		Destination: <u>CODS</u>	Transportation	<u>10.00</u>
		Other:	Parking	_____
	<u>12:00</u>	Other: <u>CODS</u>	Food	_____
		<i>Arrival Back at School</i>	Other	_____
			<b>Total</b>	<u>240.00</u>
			Source of funds:	<u>Student Donation</u>

**PURPOSE & PREPARATION** (Describe field trip and how it relates to and supports concurrent unit of study. Describe activities involved in preparation for field trip.)

Hands on activities and experience to connect student learning of Gold Rush for CA History standards

Teacher Signature <u>E. Kolt</u>	Date <u>7/30/19</u>			
Principal Signature <u>K. Miranda</u>	Date <u>8-2-19</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	
Superintendent Signature	Date	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	

Reason for Denial: \_\_\_\_\_

*** FOR TRANSPORTATION USE ***			
Date Received:	Buses required: 1 2 3 4 5	Estimated Mileage Cost _____ miles @ \$ _____ = \$ _____	
Route Coverage Required? YES NO		Estimated Driver Cost _____ hrs x \$30 = _____ + \$ _____ (meal) = \$ _____	
TMS #	EM #	<b>Total Estimated Cost</b> \$ _____	
Name of Commercial Carrier:	Estimated Charges: \$ _____	Teacher Confirmation	<input type="checkbox"/>
		Commercial Carrier Confirmation	<input type="checkbox"/>
Director of Transportation Signature _____		Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Comments:			

# SERVICE AGREEMENT

## 3-Day Gold Rush

This agreement, by and between **Lakeview Elementary School** and Coloma Outdoor Discovery School, is for the purpose of providing an outdoor education program at the outdoor school campus in Coloma, California for the period of **5/4/2020 at 10:30 AM** to **5/6/2020 at 12 PM**.

### SERVICES

It is hereby agreed by the parties that the following services will be performed by Coloma Outdoor Discovery School:

Outdoor Discovery School Staff:

Provide one Outdoor School Director and Naturalists during the period listed above.

Supplies:

Provide instructional materials and supplies as required for implementation of the program.

Room and Board for students, chaperones, and classroom teachers. A reservation needs to include no less than 15 student fees.

Insurance:

Coloma Outdoor Discovery School maintains a \$2,000,000 liability insurance policy. If your school requires proof of insurance or more information, please contact CODS at: (530) 621-2298 ext.302 or 313.

It is hereby agreed by the parties that the following services will be performed by **Lakeview Elementary School**:

Transportation:

Round-trip transportation for participating students and chaperones between the school and the program site. **Provide a plan in writing endorsed by your transportation provider (if applicable) for an early departure do to an unforeseen emergency situation. Students must have access to transportation within a reasonable amount of time.**

Chaperones:

Interview and select candidates to serve as chaperones who have cleared a background check arranged through your school site. *You will be staying on our **Valley Campus**. Our Valley Campus requires 1 chaperones per 8 students while our Mt. Murphy Campus requires 1 chaperones per group of 6 same gender students. Note: Your required number of chaperones will vary with your number of attending students and is limited due to program and facility availability.*

### PAYMENT SCHEDULE

Please review the payment schedule listed below. One teacher per 30 students is allowed at no additional fee (see policies and procedures for additional details). Refunds, minus a 20% administrative fee, will only be given for students who fall ill within three days prior to the arrival date provided unless the number of participants falls below the 15 student minimum. The illness must be verified by the classroom teacher and reported to CODS in order to receive such refund.

**Adjustments to the number of students as listed must occur within 60 days prior to your arrival. After 60 days, the number of students can decrease within twenty percent (20%) of the number listed with no penalty. *Otherwise, your school will be charged per student for all reductions that exceed 20%.* Final reservation numbers should be confirmed 30 days prior to your trip date. You will be billed for all confirmed participants within 21 days of your arrival. With our minimum of 15 participants, you will be billed for no less than the total of 15 participant fees. If your student number of any size increases, you must verify program and accommodation availability as your campus accommodations and/or date may need to be changed. An invoice will be sent for the difference owed once program and accommodation availability is verified. *An invoice will be sent under separate cover.***

# of Student Learning Groups Allotted: (Based on # of students below--may change if student # goes up or down)		Amount per person	Total
Number of Students:	90	\$230.00	\$20,700.00
Number of Adults:	12	\$110.00	\$1,320.00
		<b>Total Amount Due:</b>	<b>\$22,020.00</b>
			<b>0</b>

Ten percent (10%) of the total amount is due as a deposit within 30 days of receipt of this Agreement. Forty-five percent (45%) is due as the second payment 60 days prior to arrival date. Final payment of forty-five percent (45%) is due 30 days prior to arrival. CODS accepts payment in the form of check or money order.

A deposit in the sum of:	<b>\$2,202.00</b>	will be paid by 9/1/2019 . <i>This deposit is non-refundable.</i>
The second payment of:	<b>\$9,909.00</b>	payable no later than <b>3/4/2020</b> .
The balance of:	<b>\$9,909.00</b>	payable no later than <b>4/4/2020</b> .

Please remit all payments to: Attn: Marielle Faieta  
Coloma Outdoor Discovery School  
5050 Gloryview Dr.  
Placerville, CA 95667

Coloma Outdoor Discovery School  
PO Box 484  
Coloma, CA 95613-0484  
(530) 621-2298  
FAX (530) 621-3572

Lakeview Elementary School  
Attn: Erin Koht  
3371 Brittany Way  
El Dorado Hills, CA 95672  
916-941-2600

By:   
Marielle Faieta

By: \_\_\_\_\_

Title: Executive Director

Title: \_\_\_\_\_

7/26/2019

Date: \_\_\_\_\_

***Please retain one copy of this Agreement for your records. The other copy must be signed and returned to CODS within 30 days of receipt. By signing this Agreement, you are responsible to abide by additional terms and conditions outlined in the Policies and Procedures. A copy of CODS Policies and Procedures is included with this Service Agreement.***

**SCHOOL RESERVATIONS ARE TENTATIVE UNTIL DEPOSIT AND SIGNED AGREEMENT ARE RECEIVED.**



**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM:** Classified Job Descriptions

**BACKGROUND:**

The Board approves all job descriptions. Administration is recommending the revision of the attached job description.

**STATUS:**

The Board will consider approval of the attached job descriptions:

- Bus Driver Instructor

**FISCAL IMPACT:**

No impact.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to provide quality education for our students.

**RECOMMENDATION:**

The Board consider approval of the updated job description for classified employees.

## RESCUE UNION SCHOOL DISTRICT

# EDITS

### **JOB TITLE: BUS DRIVER INSTRUCTOR**

**SUPERVISOR:** Director of Transportation

**BASIC FUNCTION:** Under the supervision of the Director of Transportation, assists in developing and maintaining bus schedules and trains and instructs bus drivers.

### **REPRESENTATIVE DUTIES:**

- Drive school buses for the purpose of transporting students over ~~assigned~~ **scheduled** routes and/or special excursions
- ~~Open the facility when required; A~~ **assists** in developing and establishing bus routes; ~~maintains roster of substitute drivers; notifies substitute drivers of assignments~~
- Respond to inquiries regarding bus schedules or special trips
- ~~Create and~~ **review** ~~various transportation reports~~ **driver's student counts and mileage reports**
- Instruct bus driver candidates in all facets of proper procedure in operating a school bus
- Conduct and/or organizes in-service training for school bus drivers
- Conduct license renewal training classes
- Assist in accident investigations; makes recommendations concerning driver competency; evaluate off and on the road driver performance related to CHP requirements
- Maintain driver's licensing records and submits reports as required
- Train and instruct all drivers to be proficient in their jobs and how to react to changing conditions
- Interview and evaluate potential drivers
- Make recommendations to benefit all drivers in the area of training and ~~to do~~ related work as required
- Perform dispatching duties as necessary

### **KNOWLEDGE AND ABILITIES:**

#### **KNOWLEDGE OF:**

- California Vehicle Code and State Education Code pertaining to the transportation of students; ability to teach and explain all laws and regulations pertaining to school bus transportation
- Requirements of vehicle operation and basic maintenance
- Radio procedures; understanding of student behavior at different age levels

#### **ABILITY TO:**

- Drive school bus in a safe manner
- Effectively communicate with students, parents and staff
- Maintain accurate and current records; evaluate schedules and meet deadlines; plan and organize activities, administer first aid
- Sit for extended periods of time, understand and carry out oral and written instructions
- Maintain confidentiality
- Work independently, make common sense decisions in potential critical situations
- Read a map and follow directions

## **WORKING CONDITIONS:**

### **ENVIRONMENT:**

Outdoor work in weather extremes during daylight and nighttime hours. Exposure to bus fumes; traffic hazards, student noise.

### **PHYSICAL REQUIREMENTS:**

Moderate physical exertion. Occasional use of medium weight tools and materials and/or occasional climbing, crawling, stooping, or otherwise working in awkward positions; loading and unloading cargo compartments. Significant physical abilities include reaching/handling; talking/hearing conversations and other sounds; near/far visual acuity/depth perception/visual accommodation.

## **LICENSES AND CERTIFICATES:**

- A valid Class B California Driver's License with a passenger endorsement and school bus driver's certificate
- School Bus Driver Instructor Certificate issued by the State Department of Education
- TB test clearance
- Department of Justice Clearance
- Reasonable suspicion and substance training
- Drug test clearance
- First aid certificate
- A high school diploma or GED
- Five years of school bus driving experience; completion of bus driver's academy

Board Adopted: ~~February 12, 2019~~

**RESCUE UNION SCHOOL DISTRICT**

**DRAFT**

**JOB TITLE: BUS DRIVER INSTRUCTOR**

**SUPERVISOR:** Director of Transportation

**BASIC FUNCTION:** Under the supervision of the Director of Transportation, assists in developing and maintaining bus schedules and trains and instructs bus drivers.

**REPRESENTATIVE DUTIES:**

- Drive school buses for the purpose of transporting students over assigned routes and/or special excursions
- Assists in developing and establishing bus routes
- Respond to inquiries regarding bus schedules or special trips
- Create and review various transportation reports
- Instruct bus driver candidates in all facets of proper procedure in operating a school bus
- Conduct and/or organizes in-service training for school bus drivers
- Conduct license renewal training classes
- Assist in accident investigations; makes recommendations concerning driver competency; evaluate off and on the road driver performance related to CHP requirements
- Maintain driver's licensing records and submits reports as required
- Train and instruct all drivers to be proficient in their jobs and how to react to changing conditions
- Interview and evaluate potential drivers
- Make recommendations to benefit all drivers in the area of training and related work as required
- Perform dispatching duties as necessary

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- California Vehicle Code and State Education Code pertaining to the transportation of students; ability to teach and explain all laws and regulations pertaining to school bus transportation
- Requirements of vehicle operation and basic maintenance
- Radio procedures; understanding of student behavior at different age levels

**ABILITY TO:**

- Drive school bus in a safe manner
- Effectively communicate with students, parents and staff
- Maintain accurate and current records; evaluate schedules and meet deadlines; plan and organize activities, administer first aid
- Sit for extended periods of time, understand and carry out oral and written instructions
- Maintain confidentiality
- Work independently, make common sense decisions in potential critical situations
- Read a map and follow directions

**WORKING CONDITIONS:**

## **ENVIRONMENT:**

Outdoor work in weather extremes during daylight and nighttime hours. Exposure to bus fumes; traffic hazards, student noise.

## **PHYSICAL REQUIREMENTS:**

Moderate physical exertion. Occasional use of medium weight tools and materials and/or occasional climbing, crawling, stooping, or otherwise working in awkward positions; loading and unloading cargo compartments. Significant physical abilities include reaching/handling; talking/hearing conversations and other sounds; near/far visual acuity/depth perception/visual accommodation.

## **LICENSES AND CERTIFICATES:**

- A valid Class B California Driver's License with a passenger endorsement and school bus driver's certificate
- School Bus Driver Instructor Certificate issued by the State Department of Education
- TB test clearance
- Department of Justice Clearance
- Reasonable suspicion and substance training
- Drug test clearance
- First aid certificate
- A high school diploma or GED
- Five years of school bus driving experience; completion of bus driver's academy

Board Adopted: